



## RENUKA GUDULAKAR

**Mankhool, Bur dubai UAE.**

**Mob : +971543249698 India +919324026659**

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### QUALIFICATION SUMMARY

An experienced sales assistant who enjoys client interaction, working on a shop floor and selling to the public. Articulate with excellent negotiating skills and an ability to provide a highly personalized service to customers. Able to make sure that goods are attractively displayed and confident enough to assist unsure customers with product selection.

### EDUCATIONAL QUALIFICATION

- High school Secondary Passed S.S.C. through Maharashtra Board, India in the year 2008. St colomba Taak.
- Completed Higher education year 2011 Yashwant Rao University Bombay.
- Completed computer application 2012 in Digicom University

### ***Skills***

- Customer satisfied oriented
- Problem solving abilities
- Computer proficiency
- Strong communication time management skills
- Maintain excellent customer relation.
- I am confident.
- Responsible individual.
- Intelligent and a fast learner.
- I thrive whilst working under pressure to achieve business targets.

### Work Experience

- Worked in retail as cashier sales Executive in viva supermarket Bombay for two Year 2019 to 2022
- Worked in Arahant enterprise import export laminate as merchandiser and data entry year 2017 to 2019
- Customer service executive in Cogent in india.

## **DUTIES AND RESPONSIBILITIES CASHIER AND MERCHANDISER**

- Manage transactions with customers using pos.
- Scan goods and ensure pricing is accurate.
- Collect payments whether cash or credit.
- Issue receipts refunds and change.
- Cross sell products and introduce new ones.
- Resolve customer complaints guide them provide relevant information.
- Greet customer when entering or leaving the store.
- maintain clean and tidy checkout area.
- handle merchandise returns and exchange.
- Ensure stores shelves well stocked right type of quantity and products.
- Maintain store shelves dated and damaged products.
- Work and communicate with manager for supplies stocks.
- Monitor store inventory based on sales intake.

## **PERSONAL INFORMATION**

Nationality	:	Indian
Name	:	Renuka Gudulkar
Date of birth	:	13 Dec 1992
Gender	:	Female
Marital Status	:	Married
Languages Known	:	English, Hindi, Konkani marathi
Religion & Caste	:	Hindu,
Visa status	:	Visit visa

## **DECLARATION**

I hereby declare that the above information is true to the best of my knowledge and belief.

(Renuka Gudulkar)