



## DAWOOD HARGE

+971559499536

Dawoodharge@gmail.com

Philips tower, Burdubai, UAE.

Visa status : Cancelled visa

Driving license: Manual UAE

### SUMMARY

To secure a position with a well establish organization which has a stable environment that will lead to a long relationship in the field of merchandiser and cashier.

### SKILLS

- Diploma in office Automation.
- MS-office.
- Well versed with, Gravity, telnet.
- Teamwork
- Excellent communication skills.
- Fast learner and passion for sales.
- The ability and desire to sell.
- The skills to work both independently and as a part of team

### LANGUAGES

English, Hindi, Urdu, Marathi,

### EDUCATIONAL QUALIFICATION :

BACHELOR OF COMMERCE FROM MUMBAI UNIVERCITY 2013.

### WORK EXPERIENCE (UAE)

#### FALCONCITY MARKETS (2019 AUG – 2023 OCT)

##### MERCHANDISER AND SALESMAN

##### Roles and Responsibility:

- Arrange display, prices, and rotate products in the store.
- Makes update on the prices and see to it that all merchandise is correctly and properly tagged before displaying in selling area.
- Maintaining and tracking inventory.
- Makes purchase return to suppliers.
- Ensure all store sales and promotions are implemented.
- Keeping track of the products life of expiration dates.
- Help and assist customers in finding merchandise and Providing them with information.
- Follow approved procedure for receiving products, price marking And restocking to ensure quality protection accuracy and product Rotaion.
- Keep the sales area clean and organized and free hazards.

#### CARREFOUR SUPERMAKETS | (2015 DEC – JUNE 2019)

##### CASHIER TEAM LEADER AND CUSTOMER SERVICE

##### Roles and Responsibility:

- Serving customers at sales counter& Receive Payment by cash, credit cards, vouchers, etc.
- Arrange display, prices, and rotate products in the store.
- Keeping track of the products life of expiration dates.
- Exchange or Refund the Product from customer if Customer Wants.
- Resolve the customer complaints or any issue.
- Closing the Day and calculating the Cash sales of the day.
- Depositing daily cash sales and make sure cash flout is balance.
- Making daily safe control of safe cash.
- Collect pickup of cashiers and entering in the system and sheets.
- **Experience in India:-**
  - **ZAIN TRADERS & DISTRIBUTOR:-**
  - Maintain books of account and assist Chartered Accountant in the finalization of Company's Final Accounts
  - Bank Reconciliation Statement for checking the fund position in bank.
  - Passing Cash/Bank Entries, Sales/Purchase Entries & Managing accounting entries.
  - Maintaining petty Cash Balance.
  - Making Payment of Suppliers.
  - Received payment from Customers.

##### Personal Data:-

Name	:	<b>Dawood Ismail Harge</b>
Date of Birth	:	12/02/1993
Gender	:	Male
Nationality	:	Indian
Marital Status	:	Married.
Passport No	:	L9158721
Driving license	:	Manual UAE