



Professional Summary :

Accomplished Supervisor and Salesman with proven track record of success in freight and logistics operations, product sales and distribution. Innovative professional with a proven ability to identify and solve problems, while keeping an emphasis on safety. Outstanding interpersonal and motivational skills used to develop solid relationships with all levels of staff and clients to achieve goals. Over 14 years of management experience in transportation and freight coordination.

Work Experience:

Aramex Muscat LLC - Jan 2007 – Feb 2024

Senior Freight Operations Supervisor

2019 – 2024

- Direct and coordinate with the sales team/customer service team on activities of inbound and outbound shipments at Muscat Intl Airport including clearance and deliveries.
- Coordinate with Airlines for booking export shipments.
- Prepare air way bill for export shipments and ensure shipments are properly packed and labelled as per norms.
- Collect necessary company documents required for Custom Clearance from customer and provide the documents to concerned PRO to facilitate Custom Clearance.
- Manage the movement of customer shipments and assignments work to direct reports.
- Supervise and support the overall fleet team.
- Works with Quality Assurance Manager and Operations Manager to ensure complaints are fully investigated and provide solutions for remedy.
- Communicate with Assistant Managers and/or Operations Manager regarding daily operational issues and events; reporting directly to the Operations Manager.
- Assist in managing department workforce, reinforce company policy and procedure and establish and maintain healthy working relationship across the organization.
- Reporting the daily costing to the accounts department.
- Calling and coordinating with Customer on shipment delivery/self-collection/change of address.
- Scanning, sorting and arranging shipments arriving from Hub.
- Update shipment status into in-house system.
- Email to external and internal customers on shipment matters.

Area Sales Executive – Sohar Branch

2015 to 2018

- Visit customers in Sohar and surrounding areas.
- Achieve individual set targets and productivity KPI's.
- Explore and develop potential new business opportunities.
- Maintain good relationship with customers and update market & industry development.
- Prepare proposals, presentation and quotations to customers.
- Assist ad-hoc project(s) assigned by head office.
- Reporting daily updates to Sales Manager.
- Overall Management of retail outlet in Sohar.

Operations Supervisor

2010 to 2014

- Managing and supervising Land, Air and Sea freight operations.
- Work closely with the department Operations Manager.
- Coordinating and supporting the Sales team.
- Supervise, mentor, and train subordinates on all aspects.
- Troubleshooting/resolving operations issues.

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Personal Details:

Nationality : Indian

DOB: 9th Mar 1971

Marital Status : Married

Driving License : Oman,

UAE, India

Visa status : Visit

Personality Traits :

- Self-motivated
- Adaptive
- Team Player
- Keen learner
- Responsible
- Dependable

Languages Known :

- English
- Hindi
- Kannada
- Malayalam
- Tamil
 - Basic knowledge of Arabic

Aramex Dubai 2007 to 2009

Airfreight Dispatcher & Freight Department Fleet Operation team member

2007 to 2009

- Arranging collection and shipment deliveries.
- Prepare daily fleet schedules.
- Create and modify daily routes to make sure freight shipments arrived promptly.
- Followed all safety and regulatory rules, and over see that drivers are in compliance.
- Prepare regular maintenance and inspection schedules.
- Inspect all vehicles on a daily basis.
- Maintain database of all fleet activities.
- Ensure that all drivers had current licenses and solid safety records.

Jangla Trading Est. – Dubai

Store keeper, Indoor & outdoor sales

1997 to 2006

- Receive and forward all types of goods and deliveries in and out of store.
- Monitor and take inventory on regular basis to compile orders based store needs.
- Responsible for the day to day check on the storage facilities of upkeep and hygiene.
- Conduct inventory audits to determine inventory levels and needs.
- Serves customers by selling products and meeting customer needs.
- Preparing invoices and responsible for payment collections.
- Sell products using several different methods to satisfy customer needs.
- Prepare and submit field sales reports to the Manager.
- Handling of inbound and outbound Electronic goods and spare parts

Niji Traders & Indira Products, Bangalore

Worked as Sales coordinator and was responsible for overall operations coordination and reporting.

Educational Qualification:

- 1987 – SSLC , Karnataka Secondary Education Board
- 1988 to 1989 - Pre-University College Karnataka University
- 1990 to 1991 – Government ITI Diploma in Electronics, Kannur Dt, Kerala
- Knowledge of computer application (MS office)
