

Ibrahim Abdul Khader

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Career Objective

To work in an atmosphere that offers an excellent opportunity to share my knowledge and skills with others and participate for the complete satisfaction of the employer as well as for myself.

Career History : 9 Years Work experience in Logistics & Warehouse(SAP-S4HANA & SAP ERP) U.A.E



Al Rashideen Trading & Distribution of Consumer Products LLC (FMCG)
(2018 April to 2023 April)



WAREHOUSE STOREKEEPER CUM INVENTORY CONTROLLER (05 Years)

- Monitoring the stock level of food brands such as Kiri and LVQR Cheese, India Gate Rice, Lesieur (Mayonnaise and Cooking Oil), and Tosi Snack Bars.
- Managing a warehouse with a pallet space of 1200+
- Maintaining necessary records with accuracy of information and always following the FIFO and FEFO methods of issuing.
- Update the manager on a weekly basis on slow-moving & short-expiry items in the store.
- Notify the manager of low stock levels in a timely manner and arrange new arrival items.
- Report damaged and fungus stocks to the manager.
- Coordination with 3PL for the stock movement.
- Supervising the warehouse team of 60+
- Handling of entire stores, dispatch function, and direction of the dept.
- Received goods documents are clearly filed for inventory and audit purposes.
- Checking the outgoing stocks before loading the trucks.
- Manages the accuracy of the batch and expiration details of the products.
- Labeling goods that have arrived at the warehouse.
- Daily preparation of 100+ Tax Invoices and verification.
- Making sure that all inventory processes are completed on the same day.
- Taking monthly physical stock of all goods, reconciling with computerized stock, and submitting a report to the manager.
- Handling a petty cash sum of DHS.25,000/-
- Creating sales order, purchase orders, OBD, shipment, and sample issues in SAP.
- Work as an active team member to complete team goals.
- Ensuring a clean and safe workhouse for staff to work in.



Dubai LLC (Logistics Department)

(2013 July to 2017 July)

WAREHOUSE STOCK CLERK/DOCUMENT CONTROLLER

Handles all data processing jobs in **SAP ERP**.

- Released picking list and invoicing (all stores of Spinney's).
- Write off expired and damaged items from the system.
- All key accounts and Van Salesman's GRV are entered into the system and transferred to a different location.
- Preparing a credit note against customer GRV.
- To make system adjustments and claims to the supplier for defective product received.
- Track record of maintaining exact records and logs.
- Ordering shortage Items and handling promotion items.
- Highly skilled in delivering, sorting, and receiving shipment and products.
- Making monthly reports on the activities done during the month.

Trainings attended

1. Basic Food and Hygiene
2. Health and Safety Environment

Academic Qualifications

Bachelor of Commerce
Mangalore University of Karnataka, India

July 2009 – June 2012

Computer Skills

Microsoft Word, Excel, and Outlook Express.

Sports

Dubai Standard Chartered Marathon: Two-time finisher in 10 km running 2016 and 2017.
Dubai Fitness Challenge: Dubai Run 05 km 2022.
Playing Cricket.

Languages Known

English, Hindi, Arabic, Malayalam.

Personal information

- Name : Ibrahim Abdul Khader
- Father's Name : Abdul Khader
- Date of Birth : 30-05-1990
- Nationality : Indian (Karnataka)
- Marital Status : Married
- Driving License : Light vehicle UAE (Automatic)
- Visa Status : Visit visa **(Exp-22.11.2023)**

Declaration

I hereby declare that all the above information is true and correct to the best of my knowledge and belief.

Dubai

U.A.E

Ibrahim Abdul Khader