



FARSIN K A

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Objective:

To be employed in challenging environment where I can utilize my analysis skill and acquire more knowledge to make a significant contribution to the organization... I am seeking a position with a team that need my experience and proficiency.

Work Experience:

June 2021 to June 2022

- Worked as **Operations Coordinator @ EMIRATES NATIONAL OIL COMPANYLLC - DUBAI**

Work Role

- Cash Collection, Billing and Payments
- Stock checking
- Merchandising
- Coordinate the maintenance such as cleaning services, electricians, plumbers as well as schedule and manage their work orders.

March 2019 – February 2021

- Worked as **Store Keeper cum sales man @ BE WELL DRUGS PVT.LTD KERALA – INDIA**

Work Role

- Receiving into Store, Issuing and Correct Storage of Items.
- Ensure correct and timely receipt and issues of all stores and maintenance and cleanliness of store rooms. Supervise receipt, storage and issues of all stores
- Maintain established maximum/minimum stock levels of all items under stores responsibility, ensure that all incoming merchandise undamaged, in quantities as indicated in the accompanying invoice/ delivery docked and meets the company standards for quality.

January 2017 – January 2019

Worked as **Travel Consultant @ AL MARWA Travel & Tourism - ABU DHABI**

Work Role

- Preparing reports and reviewing to Sales Manager on daily basis
- Keep the team informed and up to date on daily basis
- Researching ideas, clients and markets
- Monitoring the progress of work and producing status reports
- To use the promotion

September 2015 - December 2016

- Worked as **Counter Sales in AKBAR TRAVELS OF INDIA PVT.LTD Kechery branch, KERALA – INDIA**

Work Role

- greeting customers, answering to inquiries, keeping the counter clean and organized, taking phone calls, managing inventories, collecting payments, performing bookkeeping activities, and informing customers on special offers.

Hobbies:

- Movies • travelling • sports

Personal Profile:

Nationality	: Indian
Sex	: Male
Date of Birth	: 14-02-1993
Marital Status	: Married
Visa Status	: Visit Visa

Educational Qualification:

IATA UFTAA – Akbar Academy of Airline Studies (2014), Kerala, India

Plus 2 Biology Science- ACKHM ICA Higher Secondary School (2011),

Kerala,India SSLC – Rahmath English higher secondary school (2009),

Kerala, India

Computer skills

Microsoft windows, MS. Office packages, Excellent in utilizing internet skills

Driving License:

U.A.E. Driving License (Manual)

Languages Known:

English, Hindi and Malayalam

I solemnly declare that the above details are veracious to my knowledge

Yours Truly,

FARSIN K A

REFERENCE

**MANOJ KUMAR
SALES MANAGER
AL MARWA TRAVEL& TOURISM
MOB: 0505264718 (UAE)**