

# Jose Christy

As a professional with a background in Retail and Management, I'm eager to embrace new challenges and seamlessly transition my skills to diverse industries.



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## WORK EXPERIENCE

### Freelance Web Designer Sole Proprietor

03/2016 - Present Trivandrum, India

#### Achievements/Tasks

- Delivered Wordpress websites successfully for clients on a contractual basis using several zero code tools
- Offered wireframes, prototypes, fully customized templates and themes through collaboration and design review meetings with clients
- Researched and proposed new solutions to make websites more user-friendly

### Warehouse Stock Clerk Spinneys Dubai LLC

12/2012 - 02/2016 Dubai, UAE

Spinneys is one of the leading supermarket chains in the UAE

#### Achievements/Tasks

- Foreign Consignment booking & Coordinating with Replenishment Analysts in allocating stocks to the Market Stores
- Posting delivery invoices of local & import purchases on a daily basis
- Notified discrepancies directly to the Supplier, Inventory Management and actively contributed to various administrative tasks

### Data Entry Operator (Supermarket) Al Maya Group

05/2010 - 11/2012 Dubai, UAE

The Group is a Dubai based conglomerate with multiple business verticals including supermarkets

#### Achievements/Tasks

- Create purchase reports based on the daily purchases
- Revise selling price as per cost increase and updating the same to sales team and to the POS Machines
- Writing – Off damaged/expired items

## EDUCATION

### Enrolled in a BBA program (3 year) Amrita Ahead (Online)

### Plus Two/12th Grade HSB Kerala, India

03/2004 - 03/2006

## SKILLS

SAP

JD Edwards Enterprise One ERP

SEO

WordPress

UX/UI

Hubspot

Time Management

Customer Service

Inventory Management

Teamwork

## CERTIFICATES

### Basic Food Hygiene Training Course

Successfully attended and passed the Basic Food Hygiene Training Course by Pillsbury Consulting in August 2013

### Certificate in Customer Service

Successfully attended and passed the Customer Service Training Course by Spinneys Dubai LLC in May 2015

### Google UX Design Professional Certificate

Successfully completed Six courses along with 3 portfolio projects

## LANGUAGES

1. Malayalam

Native or Bilingual Proficiency

2. Hindi

Limited Working Proficiency

3. English

Full Professional Proficiency

5. German

Elementary Proficiency

4. Russian

Elementary Proficiency