

Harikrishnan

Deputy Store In-Charge | Adnoc Distribution



Profile Summary

- A well-organized BBA graduate and strategic Account professional with 3 years of work experience holds an excellent record of academic and extracurricular success.
- Experienced store manager with an impressive track record of turning around store sales through the implementation of tactics focusing on operational efficiency.
- Excellent knowledge of Business Administration, Management Accounting, Accounts payable/ receivable, Warehouse Operations, Supply Chain Management, etc.
- Highly adaptive to new challenges with high attention to detail, Communication, and a notable track record through methodical approaches toward problem-solving.

Educational Credentials

Graduation - BBA

- Royal College, Calicut University | 2020

Higher Secondary Certificate

- Kerala State Board | 2017

Secondary School Certificate

- Kerala State Board | 2015

Certification

Tally ERP

- Date- 12/10/2021

Manual Accounting

- Date - 12/10/2021

GST & GVAT

- Date - 12/10/2021

Work Experience

Deputy Store In-Charge

Adnoc Distribution, Al Ain, UAE | MM 20## - Present

- Responsible for supporting the Store Manager in the daily business operations of a retail store
- Supervising employees, communicating with and helping customers, and carrying out directives given by the manager and the store owner
- Complete performance evaluations and make reports
- Answer questions, and give feedback/suggestions to improve productivity
- Negotiate with vendors and subcontractors
- Restock shelves, and reorder products and supplies when needed
- Using cash registers and equipment specific to the industry
- Develop good relationships with customers
- Create strategies for increasing store efficiency

Branch Executive Cum Accountant

Kosamattam Finance | July 2020 - December 2021

- Managed all accounting transactions
- Prepared budget forecasts
- Published financial statements on time
- Handled monthly, quarterly, and annual closings
- Reconciled accounts payable and receivable
- Ensured timely bank payments
- Computed taxes and prepare tax returns
- Managed balance sheets and profit/loss statements

Professional Competencies

- Creative and proactive personality with a "can do" approach
- Comprehensive skills covering all aspects related to Account Management
- Highly skilled in providing a strong customer focus at all times while salesmanship
- Adopt a methodical approach with excellent communication and attention to detail
- Take responsibility for and ownership of decisions, actions, and outcomes

Contact Details

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Abu Dhabi, United Arab Emirates

Skill

- Communication
- Teamwork
- Strategic Mindset
- Leadership
- Multitasking
- Time Management
- Analytical skills
- Problem-solving

Areas of Excellence

- Store Operations
- Management Accounting
- Financial Accounting
- Accounts Payable/ Receivable
- Banking and Finance
- Tax Computation/Preparation
- Sales and Marketing
- Customer Services

Languages

- English, Malayalam
- Tamil, Hindi

Additional Info

- Passport No- U 6865888
- Valid till - 08/10/2030