



Nabin sikdar Tharu

Dedicated and customer-focused individual with 2 years of experience in this industry. Proven track record of delivering exceptional service, managing high-volume operations, and fostering a positive experience. Seeking to contribute my skills and expertise in the industry.

CONTACT

- Nabinsikdar2@gmail.com
- +971-563418944
- Dubai, UAE

EDUCATION

Bachelor's in Fine Arts & Social Work

TRIYUGA JANATA MULTIPLE CAMPUS,
Gaighat, Nepal
Nov 2018 – Nov 2022

SKILLS

- Excellent Computer Operator
- Record Keeping & Accounting
- Time & Work Management

LANGUAGES

- Fluent in English
- Fluent in Nepali
- Fluent in Hindi

EXPERIENCE

DATA ENTRY OPERATOR, ALPHA BETA CONSULTANCY,
KATHMANDU, NEPAL

Jan 2020 – Oct 2022

Proficiency in Microsoft Office Suite (Excel, Word, Power Point) and data entry software. Strong organizational and time management skills. Accurately input data from various sources into computer databases, spreadsheets, and other systems for daily report generation. Performed regular data audits to ensure data integrity and accuracy.

TEAM MEMBER KUWAIT FOOD COMPANY (AMERICANO)
Dubai, UAE

Dec 2022 – till today

I am currently working here as a team member for food processing.
