

	<p style="text-align: center;">ABHIJITH NAMBIARCHALIL</p> <p>Email: abhict.nc@gmail.com</p> <p>Contact: +971581390770</p> <p>Place: DUBAI</p>
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Personal details

DOB: 19/05/1988

Marital status: Married

Languages: English, Hindi, Malayalam and Basic Arabic

Passport Details:

Number: S0277787

Issued by: Kozhikode

Issue Date; 16-04-2018

Expiry Date; 15-04-2028

Hobbies:

Cricket, football, Badminton, Listening music.

Objective

Aim to be an associate with a progressive organization and work in a challenging environment that gives me scope for continuous learning and progress as an individual as well as a professional and be part of a team that dynamically works towards the growth of the organization.

Professional Experience

- Worked as a **Purchaser** of **ABS Partners LLC** company from Apr-2021 to Sept-2022 DOHA, QATAR
- As a **Operations** of **Taj Al Falaj.LLC** in Oman from Dec-2018 to Nov-2019. SOHAR, OMAN.
- Three year experience as a **Procurement /Purchaser** of **Quality**

Retail Group firm Jan-2015 to 2018 July. DOHA, QATAR

- As a **Category In charge** in **Quality Retail Group** the period of June-2014 to Dec-2015. DOHA, QATAR
- Worked as **Supervisor** of Apr-2012 to May-2014 in a Quality Retail Group(Electronics & Home appliances)
- One year experience as **Admin assistant** in a Family shopping mall in ALKHOR, QATAR.
- I was worked as a **Office Assistant** in Kerala for the period 2009-Mar to 2011-Feb

Competencies

- Willingness to learn and to work hard.
- Excellent verbal and written communication skills.
- Possess Natural Leadership skills & Eager to lead the team.
- Good public relations.
- Independent and self-motivated.
- Quick Learner.
- Assertive and Confident.
- Prioritize work.

My Responsibilities at work

- Possessing effective negotiation skills.
- Ability to work both independently and within collaborative environments.
- Plan and implement processes and procedures for company product purchases.
- Analyze vendor quotes and select products from suppliers based on price and quality.
- Work with vendors to expedited delivery and resolving product issues.
- Review purchasing agreements to find errors, detect commissions, identify price changes and eliminate duplication.

Core Competencies

- Suppliers' Relationships/Partnerships.
- Guaranteeing Optimal Relation between Quality and Price.
- Processing and Documenting Suppliers' Requisitions.

Qualifications:

- High School – State Board GVHSS Atholi, Calicut Kerala
- Higher secondary- State Board of GVHSS Atholi.
- Electrical Engineering – State Board of Technical Education.
- One year Diploma in All India Technical Education (Electrical Engineering).
- Electrical Engineering (Two Years Course) with Distinction from State Board of Technical Education, Kerala.

Computer Skills

Operating Systems : Windows latest version 8 &10.

Software : Word, Excel, POS and Microsoft Dynamics basic

Declaration:

I declare that the above particulars are true, correct and complete to the best of my knowledge. I am also confident of my ability to work in a team.

ABHIJITH NAMBIAR CHALIL