



AHISH KATUWAL

13th December , 1 992

PERSONAL PROFILE

Highly reliable and focused professional banker with an exceptional client service record and extraordinary depth knowledge of cash, customer service department, inventory management & various operation skills.

CONTACT INFO



(971) 1582530087



ahish.ktl77@gmail.com



Dubai

SKILLS

- ❖ Communication
- ❖ Ability to work under pressure
- ❖ Decision making
- ❖ Time management
- ❖ Self-motivation
- ❖ Conflict resolution
- ❖ Leadership skills
- ❖ Building strong relationship
- ❖ Team leading
- ❖ Business intelligence
- ❖ Critical thinking
- ❖ Proficient Microsoft and financial applications.

EXPERIENCE

Position: Senior Risk Officer/ Officer II

Office: Corporate Development Bank, Birgunj, Parsa (Dec 2023 – Nov 2024)

- Played a key role in business continuity planning, developing strategies to maintain critical functions during disruptive events.
- Prepared detailed risk analysis reports for senior management, providing insights and recommendations for informed decision-making.

Position: Branch Manager/ Officer

Office: Kamana Sewa Bikash Bank, Urlabari, Morang (Jan 2023 – Dec 2023)

- Prepared detailed reports on account activity, highlighting achievements and areas for improvement.
- Prepared and submitted VAT returns in compliance with HMRC regulations, minimizing company tax liabilities.
- Developed and maintained internal control systems to prevent errors and fraud in financial transactions.
- Managed financial accounts, reconciling bank statements and monitoring cash flow to maintain accurate records.
- Produced monthly and year-end closing statements, financial documents and invoices.
- Conducted regular follow-up meetings with clients to review account performance and adjust strategies as needed.

Position: Branch Manager/ Junior Officer

Office: Citizens Bank International Ltd, Pathlaiya, Bara (July, 2019 - Jan, 2023)

- Managed financial accounts, reconciling bank statements and monitoring cash flow to maintain accurate records.
- Managed accounts payable and receivable, ensuring timely settlement of invoices and maximizing cash flow.
- Investigated and resolved discrepancies in financial records, maintaining high standards of accuracy.
- Set budget and monitored expenses to run profitable department.
- Collaborated with product development teams to provide feedback from customers and market trends.
- Worked with sales teams to determine best strategies to increase customer interest and purchases.

REFERENCE

Suresh Sah
Senior Officer
Prabhu Bank Ltd
9854036789

Sanjay Dhar Joshi
Senior Officer
Global IME Bank Ltd
9851102995

Shivnath Prasad Sah
Deputy Manager
Prabhu Bank Ltd
9855022866

Position: Teller and Customer service/ Junior Assistant Office:
Century Bank Ltd, Malangwa, Sarlahi (Aug 2014 - Jul 2019)

- Offered guidance to customers on bank products and services, enhancing customer knowledge and engagement.
- Reported suspicious activities to comply with anti-money laundering regulations.
- Maintained accurate records of customer interactions, detailing inquiries, comments, and resolutions for future reference.
- Developed customer service guidelines and procedures, standardising response times and quality of service across the team.
- Stayed updated on product specifications, developments and availability to provide updated information to clients.
- Assisted in the development of internal controls and policies to enhance financial security.
- Posted financial data in Excel spreadsheets and managed inventory.
- Provided support during financial year-end closing, ensuring deadlines were met efficiently.
- Reconciled bank statements against company records to maintain financial integrity.

ACADEMICS

Level	Degree	Year
Post Graduate	M.B.S. (Tribhuvan University)	2022
Graduate	B.B.A (Purbanchal University)	2015
Intermediate	Diploma in Higher Studies	2010

LANGUAGE PROFICIENCY

Language	Speaking	Reading	Writing
English	Good	Excellent	Good
Nepali	Excellent	Excellent	Good
Hindi	Good	Good	Good
Maithili	Good	Good	Good