

Mohammed Mujaheed

Logistics Specialist | Team Lead

Work Experience:

Feb 2024 – Oct 2024

Front Desk Manager

The Council Accommodation, Chester City, United Kingdom.

- Manage the front desk team to ensure efficient customer service and resolve queries
- Coordinate room bookings, arrivals, and departures
- Supervise key card management and room allocation
- Collaborate with housekeeping and maintenance teams

May 2022 – Jan 2024

Night Manager

Roomzzz Aparthotel By Parklane Group, Chester City, United Kingdom.

Ensured guest satisfaction, safety, and seamless night operations. Managed guest relations, resolved issues, and oversaw Front Desk Operations, including reservations and payments. Monitored security, conducted property checks, and handled incidents. Prepared nightly reports for smooth handover, coordinating with housekeeping and maintenance to address urgent needs.

Jan 2019 – Jan 2022

Import/Export Operations Specialist

DEEMA United Foods Industries, Riyadh, Saudi Arabia

Managed order processing, production planning, shipping logistics and customer payments scheduling across Middle East, Europe, and Africa.

Mar 2009 – Dec 2018

Logistics Coordinator

Al Maweed Marine Services, Riyadh, Saudi Arabia

Coordinated logistics and managed shipping operations, cargo management, and documentation for inbound/outbound cargo.

Mar 2007 – Feb 2009

Import In charge

Al Hokair Group, Riyadh, Saudi Arabia

Led logistics coordination, shipping documentation, and regulatory compliance.

Professional Summary:

Highly experienced logistics professional with 14+ years of expertise in import/export regulations, logistics operations, shipping, and team management. Proven track record of success in supply chain management, customer relationship management, and problem-solving.

Education:

Bachelor of Commerce,

SRM University, India (2007)

PG Diploma in Hotel Management,

IIHM, India (2005)

Diploma in Computer Applications,

Digitech computers training Division, India (2003)

Diploma in Computer Hardware & Networking,

Sun net systems, India (2003)

Diploma in Computer DTP - Desktop

Publishing,

Digitech computers training Division, India (2003)

Technical Expertise:

- SAP SD Module
- Microsoft Office
- Project management
- Oracle based module

Skills:

- Problem solving
- Supply chain management
- Operations management
- Customer relationship management
- Time management

Contacts:

Mobile: +91 9912441241

Email: mujahedkhan04@gmail.com