



CONTACT

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PERSONAL DETAILS

Gender - Male

Nationality - Sri Lankan

Marital Status – Married

LANGUAGE

Tamil

English

Sinhalese

ARUMUGAM MAHENDRAN

PROFILE

A Dedicated and focused Office work Professional who excels and prioritizing, completing multiple tasks simultaneously, and following through to achieve project goals. Seeking a role of increased responsibility and authority.

SKILLS

- Product knowledge and good customer service.
- Clear communication and good listening skills.
- Ability to work effectively under pressure and in multiple shifts
- Proven ability in computer-based skills to operate MS Windows package.

WORK EXPERIENCE (SL)

- Sales Cashier at Al Kareen Trading LLC (2023 – 2024)
- Retail Sales Associate at House of Fashion (2022 – 2023)
- Finance Coordinator – at Slim (2020 – 2022)
- Storekeeper at Sri Lanka Institute of Marketing (2015 – 2020)
- Cashier at Slim (2009 – 2014)
- Crew Member at Pizza Hut (2006 – 2008)
- Kitchen Helper at Water Edge Hotel (2004-2006)

EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS

- Diploma in Computer Hardware Engineering (2014)
- Preliminary Certificate in Marketing (2009)
- Certificate in Computer Science & Graphic Designing (2000)
- High School (Hindu College (1996)

PARTICIPATE IN TRAINING AND WORKSHOP (SL)

- International Marketing Conference at **Slim**
- Managing Procurement to Maximize the Performance of the supply chain at **HR Training Development**
- Professional Development Program at **Borderlands**