



MUHAMMED DANISH AP

ACCOUNTANT

PROFILE

Experienced Accountant with a proven track record of two year in managing and optimizing accounting environments. Adept at coordinating activities, ensuring smooth operations, and providing financial support. Skilled in troubleshooting and resolving financial issues. Recently completed a CAT certification. Eager to contribute to a dynamic team and bring a unique blend of practical experience and educational background to a new opportunity.

WORK EXPERIENCE

■ Royal Sand and Material industry - Bangalore

Accountant 2023 - 2024

- Compile and analyze financial information and documents to prepare books of accounts and its finalization including tax returns (GST) and Inventory
- Maintain Cash and accurately record cash transactions.
- Prepare Income Statement and Balance Sheet
- Preparation of projected and provisional Balance sheets
- Checking time sheets and preparing payroll sheet based on monthly attendance report.
- Preparation of Purchase and Sales registers. Monitoring Payables and Receivables; produce
- monthly statement of accounts.
- Reconciliation of banks, creditors, debtors and intercompany accounts

■ SreeAishwarya Poly Sacks - Kannur

Assistant Accounts 2022 - 2023

- Maintenance of Day Book and ledgers
- Maintain Cash and accurately record cash transactions.
- Prepare Income Statement and Balance Sheet
- Preparation of cash flow and fund flow statements
- Preparation of projected and provisional Balance sheets

PERSONAL DOSSIER

Gender : Male
Date of Birth : 21-09-2001
Nationality : Indian
Marital Status : Single
Address : Dubai , UAE

DECLARATION

I hereby declare that the above-mentioned information is true and I bear the responsibility for the correctness of the above-mentioned particulars.

Muhammed Danish

CONTACT

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✉ daanishmohmd@gmail.com

📍 Dubai , UAE

EDUCATION

2022 - 2023

CATALYST EDUCATION

- CAT (Certificate of accounting technician

2020 - 2022

KANNUR UNIVERSITY

- Bachelor of Commerce - Co-operation

PASSPORT DETAILS

Passport Number : V3814722
Date of Expiry : 24-10-2031
Place of Issue : Kozhikode
Visa status : Visit Visa

IT SKILLS

- Financial Reporting
- Accounts Payable & Recievable
- Systems involving Microsoft packages
- Accounting packages - Tally Prime Quick Book , SAP(Fico)
- Book keeping

LANGUAGES

- English
- Hindi
- Kannada
- Malayalam