



SAMHAN AHAMED



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ABOUT ME

Professional And 2 Years Experience In Food City As a Cashier , Dialog Axiata As a Sales Executive And Inner Circle (Pvt)Ltd As a office Assistant . Involved With Best Customer Service Skills, Exper In Microsoft Office Packages, Outlook And Good Team Player

LANGUAGES

ARABIC

ENGLISH

TAMIL

SINHALA

PERSONAL DETAILS

Date of birth
12 Oct 2001

Nationalty
sri lanka

Marital status
single

WORK EXPERIENCE

Food city – kalmunai
February 2021-October2021

CASHIER

- I can interact with customers on a daily basis, providing assistance, answering questions, and handling inquiries.
- I can transactions, handling cash, and maintaining accurate records.
- I'm a good performer in multiple tasks simultaneously, such as scanning items, processing payments, and assisting customers.
- I Face challenges during their shifts, such as resolving payment discrepancies, addressing customer complaints, and troubleshooting technical issues with the cash register.
- I Can manage my time efficiently to handle customer transactions promptly while maintaining store cleanliness and organization.
- I'm proficiency in using POS systems to process transactions.

Dialog Axiata
November2021-October 2022

SALES EXCECUTIVE

- I can Engage in extensive customer interactions, learning to understand their needs, pain points, and aspirations.
- I have experience in sales training programs that cover various aspects such as effective communication, negotiation techniques, objection handling, and closing strategies.
- I Always Focus on building long-term relationships with customers rather than just closing transactions.
- I'm Experience person on rejection But I learn from it. Rejections are inevitable in sales.

INNER CIRCLE (PVT)LTD
October2022-September2023

OFFICE ASSISTANT

- I Have Administrative Skills [Answering phones,taking messages, and routing calls.]
- I Can Manage correspondence, including emails and traditional mail.
- Im Assisting with the preparation of reports, presentations, and other documents.
- I Have Strong verbal and written communication skills.
- Im Proficiency in Microsoft Office suite (Word, Excel, PowerPoint, Outlook).
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- Im Familiarity with basic office software and systems, such as email and calendar programs.

EDUCATION

ICAS CAMPUS
2021

Higher National certificate

**AN NAHLA ARABIC
COLLEGE**
Maruthamunai
2022

High school diploma

SKILLS

- Excellent customer service skills.
- Strong communication and interpersonal abilities.
- Physical stamina to lift and move heavy objects.
- Team Leadership or Supervisory Roles
- Basic math skills for handling transactions and counting inventory.
- Time Management
- Sales and Upselling Techniques.
- Problem Solving skill
- Expert in MS Office Suite & CRM tools.
- Technology Skills Development.
- Stress Management.
- Honesty and Integrity

COURSES

I CAS CAMPUS
Mar 2021

Advanced certificate in marketing managment

**UNIVERSITY OF
COLOMBO**
Jan 2023

Human rights and media

➤ **Noted : Suitable for any position**

Faithfully
MN samhan Ahmed