



AJNAS NASAR

STORE KEEPER

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Experienced warehouse assistant with a proven track record of optimizing warehouse operations and improving efficiency. Possessing strong leadership and analytical skills, I excel in managing inventory, streamlining processes, and driving cost reductions. Proven ability to collaborate with sales teams to ensure customer satisfaction and meet business objectives.

EXPERIENCE

Warehouse Assistant December 2022 – June 2024
AL RAZ International Business Links, Kerala, India

- Manage Inbound and Outbound| processing and putting away incoming stock and materials
- Processing returns and refunds as per company policies
- Conducting regular stock checks and reporting discrepancies, maintaining accurate inventory records
- Maintaining a clean and organized warehouse environment adhering to safety regulations and procedures
- Coordinating with carriers and logistics providers to schedule pickups, deliveries and maintaining accurate records of inventory transactions, shipping manifests, and supplier invoices
- Assisting with customer inquiries, order status updates, and resolving shipment discrepancies

Sales Coordinator May 2021 – November 2022
KFM Hypermarket, Kerala, India

- Overseeing the complete sales process from initial contact through negotiation, closing, and post-sale follow-up
- Creating and implementing effective sales strategies and plans to achieve or exceed sales targets
- Conducting market research to identify potential business opportunities and evaluating competitor activities
- Proactively generating and qualifying leads, pursuing new sales opportunities through cold calling, networking, and referrals
- Developing customized proposals and presentations to showcase product benefits and address client needs
- Providing post-sale support, addressing customer inquiries, and resolving issues promptly to maintain customer satisfaction and retention

EDUCATION

Bachelor of Commerce
University of Calicut, Kerala, India, 2021

CERTIFICATIONS

Tally Essential Comprehensive

SKILLS

Inventory Management
Attention to Detail
Safety Awareness
Time Management
Order Fulfillment
Problem-Solving

LANGUAGES

English	<div></div>
Hindi	<div></div>
Tamil	<div></div>
Arabic	<div></div>
Malayalam	<div></div>

PERSONAL INFO

Nationality: Indian
Date of Birth: March 9, 1999
Marital Status: Single
Visa Type: Visit Visa
Visa Expiry: November 22, 2024