



Reuel Perodes

Contact

Phone

0561409577

WhatsApp

971581160743

Email

reuelperodes2020@gmail.com

Address

Al Barsha 1, Dubai

Education

2016-2020

Bachelor of Science in Criminology
Saint Joseph College

2021

License Criminologist
Professional Regulation Commission

Skills

- Customer Service
- Written and Verbal communication
- Organized and efficient
- Manage multiple task
- Analytical and problem solving
- Exceptional strength and fitness
- Knowledge of basic security and fire inspection procedures
- Basic CPR and First Aid

Language

English

Tagalog

Experience

Feb 2021-Nov 2023

Optimal Care Physical Therapy Clinic | Maasin City
Security Receptionist



- Greeting and verifying patients and clients.
- Taking messages and ensuring they are passed to the appropriate staff member.
- Involve selling of the Walking sticks, Crutches, Ankle support, Walking boot and Arm sling.
- Handling inquiries and complaints via phone, email and general correspondence.
- Managing office inventory such as stationary, equipment and furniture.
- Patrol premises regularly to maintain order and establish a presence.
- Responds alarm by investigating and assessing the situation and removing trespassers.
- Apprehend and detained perpetrators according to legal protocol before the arrival of the authorities.
- Enforce company rules and policies.

Jan 2020-april 2020

Philippine National Police-CIDG | Maasin City
Police Intern



- Gained valuable experience working firsthand with police officers from patrol to incident report.
- Observe interrogations and arraignment assisted with documentation or certification.
- Assisted with public data collection and or implementation of policies for police safety.
- Gained procedural knowledge and observed the daily functions of police officers.
- Gained knowledge and experience working hand in hand with experienced criminal justice employees in actual field surroundings.

July 2013-Jan 2014

Mec Electronics Canteen | EPSA, Cavity City
Kitchen Helper



- Cleaned and sanitize work areas, equipment, utensils, dishes and silverware to prevent spoilage of food stored in designated containers and storage areas.
- Washed and cuts various food such as fruits and vegetables to prepare for cooking or serving.
- Clean and inspect gallery equipment, kitchen appliances and work areas to ensure cleanliness and functional operation.

Waiter | Feb 2014-Nov 2014

- Greet customer as they settle at the tables and inform customer of the daily and weekly specials.
- Served meals and drinks with professionalism and skill maintaining high presentation and quality standards.
- Keeps guest table neat and tidy by regularly clearing away dirty dishes and used glasses and wiping down surface.
- Provided friendly, courteous service, maximising positive customer satisfaction rating.

Reference

Mary Cris Jane Isma, PTRP

Senior PT and Owner of Optimal
Care Physical Therapy Clinic

Email : marycrisisma.pt@gmail.com