

Ricardo B. Gabad

Al Ain, UAE

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Objective: To obtain a job that fits my qualification where I could develop further my Knowledge and skill for continuous career improvement.

Job experience:

AM Industries – Sole Proprietorship L.L.C, UAE
(I.T Technician, Weapon Simulation Maintenance)
(December 2021 – May 2023)

I.T Technician

- Provide technical support to end-users, troubleshooting and resolving hardware and software issues on a daily basis.
- Install, configure and maintain computer systems, including servers, desktops, laptops and peripherals.
- Collaborate with cross-functional teams to implement IT policies and procedures, ensuring compliance with industry standards.
- Manage and monitor company networks, performing routine maintenance and upgrades to optimize system performance.
- Conduct training sessions for employees to enhance their understanding of software applications and IT security.

Weapon Simulation Maintenance

- Maintained and repaired weapon simulation equipment used for military and law enforcement training.
- Conducted preventive maintenance on a regular basis, ensuring that all equipment was in proper working condition.
- Troubleshoot and diagnosed equipment issues, implementing necessary repairs to minimize downtime.
- Collaborated with the training team to develop new simulation scenarios and improve existing ones.
- Prepared reports and documentation to keep management informed of equipment status and maintenance activities.

Al Ain Cooperative Society, UAE
(Store Staff-merchandizer) (October 15, 2014 – 2021)

- Receiving goods and making records on stores update.
- Doing inventory and reports
- Stock the goods in the shelves along with the merchandizer.
- Routine check of the goods to ensure no expired dates to be given to the costumers.
- Assist customers in finding their goods.
- Ensure my work place clean and organize.

EMI Yazaki/URC Inc. Philippines
(as Production Operator)

The job itself usually involves some aspect of the manufacturing process. Working in packaging, maintains the machinery necessary to perform a specialized task. Additionally, have an understanding of industry standards and regulations in order to safely and efficiently operate the machinery. Also keeping records of output and compare it with an appropriate production schedule.

NET CAFÉ, Philippines
(As computer technician, IT Technical Support)

- installing and configuring computer hardware operating systems and applications;
- monitoring and maintaining computer systems and networks;
- talking staff or clients through a series of actions, either face to face or over the telephone to help set up systems or resolve issues;
- troubleshooting system and network problems and diagnosing and solving hardware or software faults;
- replacing parts as required;
- providing support, including procedural documentation and relevant reports;
- following diagrams and written instructions to repair a fault or set up a system;
- supporting the roll-out of new applications;
- setting up new users' accounts and profiles and dealing with password issues;
- responding within agreed time limits to call-outs;
- working continuously on a task until completion (or referral to third parties, if appropriate);
- prioritising and managing many open cases at one time;
- rapidly establishing a good working relationship with customers and other professionals, e.g., software developers;
- testing and evaluating new technology;
- Conducting electrical safety checks on computer equipment.

Summary of Qualifications

- With good oral and written communication skill both in English and Filipino.
- Proficiency in Microsoft Office, Computer Troubleshooting and Basic Computer Programming.
- Highly motivated, hardworking, fast learning, flexible and has a sincere interest to serve and learn new things.

Personal Background

Age:	33
Date of Birth:	April 14 1990
Citizenship:	Filipino
Religion:	Catholic
Civil Status:	Married
Height:	5"3'
Gender:	Male
Place of Birth:	Dasmariñas City, Cavite Philippines

Educational Background

Associate Degree:	Dasmariñas Computer Learning Center San Andres 1 Dasmariñas City, Cavite Information Technology in Computer Technician	2007 - 2008
Secondary:	Dasmariñas East National High School – C San Simon Dasmariñas, Cavite	2003 – 2007

Character Reference

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Sharon T. Gabad	Accountant Arkonsult Inc. +97156 9139508

I hereby certify that the above information is true and correct to the best of my knowledge and belief

RICARDO B. GABAD
Applicant