



**NAME: TWEBAZE RICHARD**

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**Email: richardtwebaze488@gmail.com**

**Nationality: Ugandan**

**Gender: Male**

**Date of Birth: 12<sup>th</sup>/09/1996**

**Marital Status: Single**

**Visa Status: Employment Visa**

**Address: Sharjah - UAE**

***Skills & Qualifications***

- ✓ *Time Management*
- ✓ *Excellent Communication skill.*
- ✓ *Multi-tasking*
- ✓ *Physical Stamina*
- ✓ *Customer Service*
- ✓ *Attention to details*
- ✓ *Team work*
- ✓ *Positive Attitude*
- ✓ *Active listening*
- ✓ *Team work.*
- ✓ *Flexibility and Adaptability*
- ✓ *Sensitivity and Trustworthy*

**EDUCATION**

- High School Certificate
- Diploma in Business Administration.

**LANGUAGES**

- English

**HOBBIES**

- Socialization.
- Traveling.

**HOUSEKEEPING CURRICULUM VITAE**

**Summary**

I'm an experienced and reliable housekeeper with 2+ years of experience in the hospitality industry. Possesses excellent customer service skills and keen eye for details. Proven experience to maintain a clean and safe environment.

**Experience**

**1. EMRILL COMPANY**

Position : Housekeeping  
Period : 3 Years

**Duties and Responsibilities**

- ✓ Cleaning, stocking and supplying designated facility areas (dusting, sweeping, vacuuming, mopping, cleaning ceiling vents, restroom cleaning etc.)
- ✓ Performing and documenting routine inspection and maintenance activities.
- ✓ Ensure all rooms are cared for and inspected according to standards
- ✓ Protect equipment and make sure there are no inadequacies
- ✓ Notify superiors on any damages, deficits and disturbances
- ✓ Deal with reasonable complaints / requests with professionalism and patience
- ✓ Check stocking levels of all consumables and replace when appropriate
- ✓ Adhere strictly to rules regarding health and safety and be aware of any company-related practices

**MTN Company, Uganda**

**Customer Service - 2 years**

**Duties and Responsibilities**

- Making product recommendations
- Overseeing product recalls
- Assisting customers in placing orders.
- Cold calling potential customers.
- Providing existing promotions to customers.
- Maintaining Customers accounts.

**Declaration**

I certify that the information provided in the resume is true and accurate to the best of my understanding.

**Availability**

Upon Your request; for full time and flexible schedule