

RICKY P. LESCANO

Present Address: Purok 2, Brgy. San Benito, East, Lipa City,
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PERSONAL INFORMATION

Permanent Address : Purok 2, Brgy. San Benito, East, Lipa City, Batangas
Birthdate : September 27, 1990
Birth Place : San Benito East, Lipa City, Batangas
Height : 5'2"
Sex : Male
Civil Status : Single
Religion : Roman Catholic
Nationality : Filipino

BENEFICIARY

Beneficiary Name : Conchita P. Lescano
Relationship : Mother
Present Address : San Benito East, Lipa City, Batangas Philippines

DEPENDENTS:

Father: Leoncio D. Lescano	Birthday: August 11, 1962 Birth Place: San Benito, Lipa City, Batangas Occupation: Retired Janitor/Maintenance
Mother: Conchita T. Pusikit	Birthday: December 31, 1965 Birth Place: Sabang, Lipa City, Batangas Occupation: Housewife

BROTHERS / SISTERS

Brother: Jeffmark P. Lescano	Birthday: October 7, 2002 Birth Place: San Benito, Lipa City, Batangas Civil Status: Single Occupation: Student
Brother: JohnLloyd P. Lescano	Birthday: September 21, 2005 Birth Place: San Benito, Lipa City, Batangas Civil Status: Single Occupation: Student

EDUCATIONAL BACKGROUND

Elementary	Year [From] - [To]
School: San Benito Elementary School Address: San Benito East, Lipa City, Batangas	2001-2003
Secondary	
School: San Celestino National High School Address: San Celestino, Lipa City, Batangas	2003-2007
College	
Course: Bachelor of Science in Information Technology School: Systems Technology Institute College Lipa (STI) Address: Lipa City, Batangas	2011-2014
Course: Associate in Computer Technology School: Kolehiyo Ng Lungsod Ng Lipa (KLL) Address: Lipa City, Batangas	2008-2010

EMPLOYMENT HISTORY

Position: **Accounting/Inventory Staff**
Company: Mang Joseph Holdings Inc.
Address: #52 Mahogany St Brgy Dagatan, Lipa City, Batangas
Date: December 2015 - 2021

Job Description / Duties and Responsibilities:

- Responsible for warehouse monthly cut-off inventory in all site
- Responsible for weekly vehicle inventory (ex-trucks/motorcycle and tricycle)
- Responsible in preparing manual reconciliation for inventory
- Coordinates with all the Encoder, Warehouse Supervisor/Manager and Operation manager regarding on the final Inventory results.
- Performs such other related function and duties as may be assigned and called for, as the company service may require.
- Checking of payroll of all site(Monthly and 13th Month)

Position: **Audit/Inventory Staff**
Company: Mang Joseph Holdings Inc.
Address: #52 Mahogany St Brgy Dagatan, Lipa City, Batangas
Date: 2021-August 2022

Job Description / Duties and Responsibilities:

- Checking of incentives given by the Operation Manager of the assigned branch
- Conducted audit of transaction and process in all branches to ensure the compliance with the standards and regulation of the company.

Position: **Counter Checker** (Department Store)
Company: THE LANDMARK CORPORATION
Address: Makati Ave, Ayala Center, Makati, Metro Manila
Date: October 1, 2014 – December 24, 2014 (Seasonal only)

Job Description / Duties and Responsibilities:

- Greeting customers with a smile
- Checking customer's item quality, if its damage or not
- Checking customer's item quantity base on the receipt given by the cashier.

SPECIAL SKILLS / INTERESTS

- Computer skills
- Inventory Process
- Work Ethic
- Critical Thinking
- Problem Solving
- Attention to Detail
- Data analysis
- Customer Service
- Adaptability


RICKY P. LESCANO
APPLICANT