



MOHAMMED ROSHAN

Highly motivated individual with experience as an Assistant Operations Manager and Accountant. Skilled in managing daily operations, overseeing financial transactions, and ensuring accurate record-keeping. Seeking a challenging role to utilize my strong organizational and analytical skills in a dynamic and fast-paced environment.

Contact

Phone

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Email

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Address

Al Karama, Dubai, UAE

Education

2020-2022

MBA - Financial Management

Bharathiyar University

2017-2020

B.com - Computer Applications

Calicut University

Expertise

- Leadership
- Time Management
- Financial Analysis
- Forecasting
- Asset Management
- Problem Solving

Personal Details

Date of Birth : 11/01/2000

Nationality : India

Marital Status : Single

Passport No : V2110489

Languages Known

English

Malayalam

Tamil

Hindi

Experience

2023-2024

UPDATES TRADING LLP

Assistant Operations Manager

- Led a team of 20 employees, overseeing day-to-day operations and ensuring efficient workflow, resulting in a 15% increase in productivity.
- Implemented a new inventory management system, streamlining processes and reducing stock shortages by 10% within the first quarter.
- Collaborated with cross-functional teams, including sales and marketing, to optimize customer satisfaction and achieve a 10% increase in customer retention rate.

2021-2023

UPDATES TRADING LLP

Accountant

- Led a team of financial analysts to analyze and interpret financial data, resulting in the identification of cost-saving measures and improved forecasting accuracy.
- Developed and maintained strong relationships with key stakeholders, including clients, suppliers, and banks, resulting in improved financial partnerships and enhanced cash flow management.
- Prepared and presented comprehensive financial reports and analysis to senior management, enabling informed decision-making and strategic planning.

2020-2021

TAXMATTERS

Junior Accountant

- Assisted in preparing accurate and timely financial statements, utilizing software programs such as QuickBooks and Excel to analyze and report financial data.
- Conducted detailed audits and reconciliations of financial records, identifying and resolving discrepancies to ensure compliance with regulatory requirements.
- Assisted in the preparation of tax returns, ensuring adherence to tax laws and regulations, and supporting senior accountants with tax planning and strategy development.

I hereby declare that the information stated above is true to the best of my knowledge.

MOHAMMED ROSHAN