



ROSNA MK

Dubai, UAE

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0547361599



CAREER OBJECTIVE

Highly motivated and result oriented accounting graduate with 10 years of experience in handling accounting related functions and implementation of accounting. Preparation of financial statements, audit preparation, banking, generating various reports statutory compliance and reconciliation of accounts.

WORK EXPERIENCE

Accounts Manager & Sales coordinator

Dec 2022 – Dec 2023

Tata Pravesh – Steel Ply | Calicut | Kerala | India

North Kerala distribution of Tata Steel Doors and Windows

Accountants Manager

Nov 2020- Nov 2022

Max Consultancy | Calicut | Kerala | India

Senior Accountant

April 2019 – Oct 2020

Lucky Agencies Calicut, Kerala, India

Senior Accountant

Jan 2018 – Feb 2019

Eyyakandy Cement & Steels Calicut, Kerala, India

Senior Accountant

Aug 2015 – Dec 2017

Lucky Agencies Calicut, Kerala, India

Accountant & Sales coordinator

Apr 2013- July 2015

Login Technologies | Calicut | Kerala | India

EDUCATION

PROFESSIONAL QUALIFICATION

2012 - 2013 | Tally & Manual Accounting

Bharathiar University

2015 - 2017 | Master of Commerce

Calicut University

2010 – 2013 | Bachelor of Commerce

Board of HSE Kerala

2008 - 2010 | Higher Secondary

Education

EXPERTISE

- Well experience in GST filing and audit finalization
- Tally ERP 9 (GST) & Tally Prime (GST)
- Microsoft Office, Excel and Word
- Book Keeping, Statement Preparation & Reconciliation

LANGUAGE

- English
- Malayalam

PERSONAL DETAILS

Marital Status : Single
Nationality : Indian
Visa Status : Visit visa

Assurance

I take the job with a great sense of responsibility enjoy the cjalle new situation and expect to make a positive contribution to your organization

Rosna M K