



RUDHRA KUMAR.R

ABUDHABI

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CAREER OBJECTIVE

To work for a professional company which offers challenge and growth opportunities. Also to achieve excellence in all spheres of my profession and keep on adding value to the organization and me.

ACADEMIC PROFILE

Secondary School Leaving Certificate

- 72 % Cluny Matriculation School, Vellore (2009-2010).

INTERNSHIP DETAILS

- Internship** – 14days indoor National level certificate course on “Standards of Training, Certification and Watch keeping” At SETRAC College Of Offshore Training, Navi Mumbai (2014).

WORK EXPERIENCE

1. Organization : ECOM EXPRESS PVT LTD, Tamilnadu, India.

Designation : DC Supervisor

Duration : For 6 months

Duties and Responsibilities:

- Achieve targets for delivery.
- Team handling.
- Maintaining records and reports.
- Receive the stock and distribute to the team.

2. Organization : B2M (Sri Vari Fashions), Tamilnadu, India.

Designation : Store In charge

Duration : For 2 years and 7 months

Duties and Responsibilities:

- Serves customer by selling products and meeting customer needs.
- Product visual displaying.
- Maintaining a stock and product report.
- Billing in cash counters.
- Training to new employee.

3. Organization : PANTALOONS, Tamilnadu, India.

Designation : Customer Service Desk And Billing

Duration : For 1 year

Duties and Responsibilities:

- Receive complaints and resolve problems.
- Prepare and submit day to day sales report.
- Maintaining product damage report.
- Handling cash.

Declaration

I, hereby declare that the information furnished above are true to the best of my knowledge.

Place:

(RUDHRA KUMAR.R)

Date :

PERSONAL DETAILS

Nationality:
Indian

Date of Birth:
01/12/1994.

Marital status:
Married.

Languages:
Tamil, English & Telugu.

Passport No:
M7324348.

Date of Expiry:
26/02/2025.

STRENGTHS

- ✓ Hard working and dedicated
- ✓ Capacity to work under pressure with time bond
- ✓ Easy ability to situations
- ✓ Team player
- ✓ Key knowledge in customer handling.

KNOWLEDGE

- ✓ Ms Office.
- ✓ Photo editing – Basic level.