

# RUTVIK DARJI

**Product Receiver** 

# About Me

I am flexible, reliable and possess excellent time keeping skills. I am an enthusiastic, self-motivated, reliable, responsible and hard working person.
I am a mature team worker and adaptable to all challenging situations. I am able to work well both in a team environment as well as using own initiative.



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Al Ghubaiba Bur Dubai.

## LANGUAGE

- Gujarati
- Hindi
- English

### **EXPERTISE**

- Receiving
- GRN PRODUCTS
- GRV PRODUCTS
- TRANFER OUT ITEMS
- TRANFER IN ITEMS
- MAINTEN STOCK
   EXPERIE AND
   RECEIVING AREA
- Excel, Power point,

Microsoft word

Knowledge.

#### **EXPERIENCE**

D-Mart Super market

**INDIA** 

Cashier

Receiver

2015--2017

**Reliance Fresh Mall** 

INDIA

Receiver

2017--2020

Mafat Lal and Family Shop

**INDIA** 

Cashier

2020--2022

Osia Hypermarket

**DUBAI** 

Recever

2022--2023

### **EDUCATION**

Lal Bhadur Sastri Vidhyalay

10 th 2012

Lal Bhadur Sastri Vidhyalay

12 th 2014

Jankalyan Eduction

Computer course 2014 to 2016

#### **SKILLS SUMMARY**

Computer knowledge

85%