



SABAHATH M K

CONTACT



00971-502895616

WhatsApp: +971502895616

Sabahathmk96@gmail.com

EDUCATION

Bachelor's in

COMMERCE

*University of CALICUT, Kerala, India
Pursuing*

PERSONAL DETAILS

Date of birth : 03-01-1996
Nationality : Indian
Marital Status : Single
Gender : Male
Passport Number : R 2276992
Visa Status : Visit Visa

CAREER OBJECTIVE

Seeking a suitable position with a reputed Organization, where my education and experience can contribute to the enrichment of myself and growth of the organization.

CORE QUALIFICATION

- Research Skills (data collection, analysis, attention to detail)
- Financial Reporting (balance sheet, income statement, statement of equity changes, cash flow statement)
- Budgeting and Forecasting
- Excellent communications skills
- Ability to work under pressure and harsh environments.
- Accuracy and Time Management

WORK EXPERIENCE

ACCOUNTANT



MAY 2019 -JUN 2022

MANGATTIL MOTORS PVT LTD,

*Authorised Dealers of **SUZUKI** Two wheelers, Malappuram ,*

DUTIES & RESPONSIBLE TIES :-

- Invoicing
- Cash collecting
- Bank reconciliation
- Expenses and payments are recorded in the account book
- Entering journal entries.
- Manage balance sheets and profit/loss statements.
- Advanced MS Excel skills including Vlookup and pivot tables
- Handle monthly, quarterly and annual closings.

LANGUAGES KNOWN

ENGLISH	read	write	speak
HINDI	read	write	speak
ARABIC	read	write	basic

SALES EXECUTIVE

DEC 2017-JAN 2019



PLANET FASHION PVT LTD,

Franchise of ADITY BIRLA GROUP PVT LTD

MARKETING EXECUTIVE

JUNE 2016-NOV 2017



HADIS distributions,

J V LUKER USA *Authorised Distributer*

COMPUTER KNOWLEDGE

- *Accounting Software: TALLY, PEACH TREE, QUICK BOOK*
- *MS Office: WORD, EXCEL, POWER POINT & ACCESS*
- *Operating System: LINUX, WINDOWS 10,8,7, XP, VISTA*

CERTIFICATION COURSE

**PROFESSIONAL DIPLOMA IN COMPUTERIZED FINANCIAL
ACCOUNTING
(PDCFA)**

INTEREST AND ACTIVITIES

- *Traveling*
- *Driving*
- *Games and fitness*