

# SABIR.P

IT PROFESSIONAL



## CONTACT

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## ACADEMIC CREDENTIALS

- BACHELOR OF SCIENCE (B.Sc.) IN COMPUTER SCIENCE
  - Punjab University
- MICROSOFT CERTIFIED SYSTEM ADMINISTRATOR (MCSA)
- CISCO CERTIFIED NETWORK ASSOCIATE (CCNA)
- MICROSOFT CERTIFIED IT PROFESSIONAL (MCITP)

## IT PROFICIENCY

- Windows 2003 / 2008 / XP / Vista / 7, Linux, IOS
- Routing- Switching- VLAN, Wan, ISDN, VPN over Broadband Servers- ADS, DNS, DHCP; Remote Assistant- Team viewer, Net meeting
- MS Office suite

## LANGUAGES KNOWN

English 90 %  
Malayalam 100 %  
Hindi 90 %  
Arabic 90 %

## PERSONAL DOSSIER

Gender : Male  
Date of Birth : 03-10-1984  
Nationality : Indian  
Marital Status : Married

## REFERENCE

- Available upon request

## CAREER ABRIDGEMENT

To achieve a challenging position in a professional organization through self - improvement by excelling in all responsibilities with sincere hard work, dedication & commitment. To work towards the development of the organization & grow with it.

## KEY SKILLS

Team Work

Work Ethic

Communication Skills

Leadership

System Administration Expertise

Installation–Configuration-Troubleshooting

Detail Oriented

Knowledge of Multiple Technologies

Interpersonal ability

## EMPLOYMENT CHRONICLE

**IT OFFICER | 1.7 Years**  
TRISTAR TRANSPORT LLC DUBAI, UAE  
(Support for the United Nations Mission in Western Africa, Mali)

**IT SUPPORT ENGINEER | Jan 2020 – Jan 2022**  
SAOOD COMPUTERS DUBAI, UAE

**SENIOR SYSTEM SUPPORT ENGINEER | Feb 2010 – Mar 2017**  
AL FAISALIAH GROUP, RIYADH, KSA

**DESKTOP ENGINEER | 1 Year**  
IIHT, BANGALORE, INDIA

**NETWORK ADMINISTRATION | 1 Year**  
DHIKSHNA COMPUTERS, KERALA, INDIA

## KEY RESPONSIBILITIES

- Spearheaded the management and maintenance of IT infrastructure, including hardware, software, and network systems, to ensure uninterrupted operations for the UN Mission in Mali.
- Played a pivotal role in supporting the Electronic Funds Management System (EFMS) reconciliation process, ensuring accurate financial transactions and contributing to financial transparency.
- Implemented shared folder permissions and file security system to secure network resources.
- Monitored daily operation of computer networks whilst handling hardware and software support
- Provided support for phone, VOIP/voicemail and PDA devices like Asterisk, Eyebeam.

## DECLARATION

I hereby declare that the above-mentioned information is true and I bear the responsibility for the correctness of the above-mentioned particulars