

Curriculum Vitae

SABNA I.S

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Abu Dhabi – UAE



(Post Applying For : Cashier, Sales, Receptionist, Promoter)

Career Objective

Seeking a challenging and demanding position in an institution or firm where I can lay my qualification & Experience to the best of the organization and which enables both of us to become constructively versatile and distinct in the industry.

Personal Strength:

- Hardworking and team player nature
- Good communication skills
- Positive attitude.
- Patence

Work Experience:

- ❖ **Position** : Sales Assistant
Company : K Mart Supermarket, Ernakulam -India (2022-2023)
- ❖ **Position** : Sales Manager
Company : BRD Car World, Maruti Suzuki, Kochi-(2021-2022)
- ❖ **Position** : Senior sales Officer
Company : Sree Gokulam TATA Motors , Kochi(2018-2019)
- ❖ **Position** : Relationship Manager
Company : George Maijo Automobiles, Kochi(2018-2019)
- ❖ **Position** : Sales Officer & Front Office
Company : MGF Hyundai Automobiles,Kochi(2013-2018)
- ❖ **Position** : Sales Officer & Front office
Company : RF Tata Motors Kochi-(2012-2013)

Duties & Responsibilities

- Customer service assistant both directly help customers inside store and via telephone as well as help with maintaining the stores.
- Meeting customers face to face and holding sales discussions.
- Treating all customers who come into the showroom politely and professionally.
- Demonstrating vehicle to clients explaining the features and going for test drive.
- Representing the company at trade exhibition, events and demonstration

Personal Details:

- Nationality : Indian
- Marital Status : Married
- Date of birth : 14-07-1985
- Gender : Female
- Passport No : W5045636
- Date Of issue : 07/10/2022
- Date of Expire : 06/10/2032
- Languages Known : English , Malayalam, Hindi
- Visa Status : Visit Visa

Educational Qualifications

- BBA in Retailing - 2021
- Higher Secondary Board (Plus Two) - 2005
- Secondary School (10th) -2003

Technical Skills

- MS WORD
- MS Excel
- Power Point
- Photoshop

Declaration

I declare that above mentioned details are true to the best of my knowledge and belief. I understand that my candidature will be cancelled if the information found to be false or incorrect.

SABNA I S
ABU DHABI