

SABNURBEN ANISHBHAI VHORA



PERSONAL INFORMATION

Date of Birth: 16-01-1993

Gender : Female

Marital Status: Married

Nationality: India



CONTACTS

Mob: 056-8247735

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PASSPORT DETAILS

Passport No. P4577457

Expiry Date :11-09-2026

VISA STATUS: Residence (Own Visa)



EDUCATION QUALIFICATION

B.Com –Graduated

COMPUTER KNOWLEDGE

- **❖ ITI-Govt-D.T.P**
- Basic Computer Knowledge

LANGUAGES KNOWN:

- English
- Hindi

PROFESSIONAL SUMMARY

- English Excellent communication and team-building skills.
- Ability to run and manage team players for a win-win situation.
- Sharing and handling multiple tasks under pressure by providing proven results.
- Excellent business and social networking with various types of customers/individuals at all levels/positions

PROFESSIONAL EXPERIENCE

- Primary Computer Teaching –With FAIZ Public School –Gujarat – India-4 Years
- Sales Executive With GTPL Broadband Gujarat-India -2 Years
- Cashier with DMART, Gujarat-India -6 months

PROFESSIONAL KNOWLEDGE:

- Planning lessons and activities that facilitate students' acquisition of basic and advanced computer skills.
- Instructing in a manner that develops students' confidence in their abilities.
- Observing and managing classroom dynamics.
- Invigilating and grading projects, quizzes, and examinations.
- Greet and direct customers
- Provide accurate information (e.g. product features, pricing and after-sales services)
- Answer customers' questions and generate leads.
- Provide customer feedback to the Store Manager
- Carry out promotions of the Company services using suitable media (banners, newspaper inserts,etc)
- Thorough knowledge of the local geography with ability to gauge the potential in the area

DECLARATION:

I hereby declare that the above written particulars are true to the best of my knowledge and belief