

SADANANDA MINJAKALLU

SUMMARY OF QUALIFICATIONS

An energetic, focused, smart and task oriented woman with a friendly and mature manner of approach, effective communication and time management skills. Currently seeking for a position in a challenging organization where I will be able to contribute my accurate skills with a dynamic team geared towards the realization of the organizations strategic short term and long term goals.

WORKING EXPERIENCE

- ➡ 2 years of working experience as a Cash Counter Supervisor cum Accountant in Day To Day International Branch Union and Al Barsha-1 Branch.(2021-2023)
- ➡ 4 years of working experience as a supervisor in Jayalakshmi clothes stores at Udupi(2020-2016)
- ➡ 2 years of working experience as a cashier in Suvarna Maharashtra Hotel at Bombay.(2016-2014)

UTIES & RESPONSIBILITIES

- Provides a positive customer experience with fair, friendly, and courteous service.
- Resolves customer issues and answers questions.
- Processes return transactions.
- Itemizes and totals purchases by recording prices, departments, taxable and nontaxable items; and operating a cash register.
- Enters price changes by referring to price sheets and special sale bulletins.
- Collects payments by accepting cash, check, or charge payments from customers and makes change for cash customers.
- Balances cash drawer by counting cash at beginning and end of work shift.
- Provides pricing information by answering questions.
- Maintains checkout operations by following policies and procedures and reporting needed changes.
- Contributes to team effort by accomplishing related results as needed.

PERSONAL DETAILS

- Date of Birth : 30-03-1990
- Marital Status : married
- Nationality : indian
- Visa Status : Visit Visa
- Language : English,hindi

Declaration

I hereby declare that all statements in this resume are true, complete and correct to the best of my knowledge and belief.



❖ Address

DUBAI

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Email Id:

sadanandaaliyur1990@gmail.com

❖ Education

- BA (History, Sociology and Kannada)
- Basic Computer Knowledge (Ms Office)

❖ Skills

- Identifying, recruiting and hiring talented sales reps
- Leadership
- Ability to train, coach and mentor
- Defining, implementing (and innovating) sales plans
- Interpersonal and communication skills
- Organizational skills
- Commitment and dedication towards task