

SADHAM.U.S

Dedicated and results-oriented professional with 10+years of experience in Store in Charge positions, and Storekeeper responsibilities. Proven track record of success in providing high-quality technical services, managing store operations, and optimizing inventory management processes. Ensuring optimal functionality through material and stock management Strong organizational and leadership abilities with a commitment to achieve operational excellence and driving business growth. Seeking opportunities to leverage my diverse skill set and contribute to the success of a dynamic organization.

KEY SKILLS

Safety regulations	Record keeping	Inventory Management
Inventory Control	ERP management	Store Operations
Customer Service	Warehouse operation	Communication skill

EMPLOYMENT CHRONICLE

Store keeper 01/09/2023 to Till
Farnek Service L L C, UAE,(Airport Operations-Dubai)

- Receiving, loading, and shelving all inventories includes Tools, machineries and other maintenance and office running items.
- Delivering materials as per the requisition made by various departments includes electrical, plumbing, air conditioning etc.
- Inspection of deliveries at the time of receipt.
- Maintain stock records.
- provides updated reports to management

Store In charge 15/06/2016 to 05/04/2023
Vattavila Construction, Trivandrum, Kerala

- Oversaw day-to-day operations of the store, including inventory management, sales, customer service, and staff supervision.
- Managed inventory levels and conducted regular stock checks to ensure adequate product availability and minimize stock outs.
- Supervised a team of store staff, providing guidance, training, and performance feedback to enhance productivity and customer satisfaction.
- Developed and implemented sales strategies and promotional campaigns to drive revenue growth and meet sales targets.

❖ **STORE KEEPER** 25/11/2013 to 12/03/2016
Arab Heavy Industries, Shipyard, Ajman, UAE

- Received, inspected, and documented incoming shipments of goods, verifying quantities and quality against purchase orders.
- Stored received goods in designated locations, ensuring proper organization and accessibility for retrieval.
- Issued materials and supplies to internal departments or customers as per requisitions or orders, accurately recording transactions.
- Conducted regular stock checks and cycle counts to monitor inventory levels, identify discrepancies, and reconcile variances.

DECLARATION

I hereby declare that all the details mentioned above are in accordance with the truth and fact as per my knowledge

SADHAM.U.S



PERSONAL DETAILS

Mobile	971545309306
Address	Dubai, UAE
Email ID	sadhamus30@gmail.com
Nationality	Indian
D.O.B	04/01/1991
Gender	Male
Marital Status	Married
Passport No	V2738611
Date of Issue	22/09/2021
Date of Expire	21/09/2031
Place of Issue	Trivandrum

ACADEMIC CREDENTIALS

Plus Two

Board of Higher Secondary Examination

SSLC

Board of Public Examination

LANGUAGES

- English
- Hindi
- Malayalam
- Tamil

COMPUTER SKILLS

- MS Office,Excel
- AUTOCAD

HOBBIES

- Sports
- Music