**CURRICULUM VITAE**
**Samuel Muiruri Wainaina**
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✉️ Email: samuelwai886@gmail.com
🆔 ID No: 25228515
📍 Nationality: Kenyan
🗓 Date of Birth: 01/01/1986
🗣 Languages: English, Kiswahili
🔖 Gender: Male

**Career Objective**

To work in a highly competitive and dynamic organization where I can utilize my accounting knowledge and interpersonal skills to contribute meaningfully to the organization’s success, while upholding integrity and delivering excellent service.

**Personal Attributes**

* High level of integrity and confidentiality
* Strong team player
* Excellent problem-solving skills
* Reliable and goal-oriented

**Education & Qualifications**

**Certified Public Accountant (CPA)**

* **Part II – Sections 3 & 4** – November 2018
* **Part I – Sections 1 & 2** – May 2016

**Certificate in Accounting Packages**

* Kenya Institute of Professional Studies – Jan 2015 to Apr 2015

**Kenya Certificate of Secondary Education (KCSE)**

* Kirimiri Secondary School – 2002 to 2005

**Kenya Certificate of Primary Education (KCPE)**

* Mutithi Primary School – 1993 to 2001

**Work Experience**

**Naivas Ltd – Shop Assistant**
*2019 – Present*
**Key Responsibilities:**

* Processing orders and inventory requests
* Preparing and managing goods return notes
* Ensuring proper merchandise display and stock arrangement
* Direct interaction with customers, addressing inquiries and providing service

**Professional Skills**

* Proficient in accounting and computer packages
* Inventory and stock management
* Customer service and interpersonal communication
* Basic bookkeeping

**Hobbies & Interests**

* Socializing and networking
* Reading
* Travelling and exploring new places

**Referees**

**Mr. Newton Guchu**
Kalolwanga Engineering
📞 +254 213 0443

**Mr. D. M. Kiarie**
Libra Stationers
📞 +254 724 576 813