

# SANOOF ABDUL SALAM

## Purchaser / Supply chain Manager

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📅 23 Apr 1992    🇮🇳 India    💍 Married    🚗 Qatar, India    👤 Male  
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### Profile

Qualified MBA graduate with **4 years** of experience in Supply chain Management and operations as a purchaser. I have experience in strategic sourcing, supplier management, and cost saving analysis, and i would be an asset to any employer who respects loyalty and responsibility.

### Education

Master of Business Administration (MBA) Christ college	Jun 2013 – Mar 2015 Kerala, India
Bachelor of Computer Applications ( BCA ) Jyothis college	Jun 2010 – Mar 2013 Kerala, India

### Professional Experience

<b>Purchaser / Supply Chain Manager</b> <b>Lulu Group International</b> <ul style="list-style-type: none"><li>• Analyze and monitor sales records, trends, weather/Seasons and economic conditions on MIS data to forecast buying more efficient</li><li>• Sending LPO's to the vendors Q following up the PI's</li><li>• Overseeing the Product Approval process with the Merchandiser / WA Team Monitoring the orders with the &amp;vendors on a Weekly basis &amp; following up the shipments up to respective Territories</li><li>• vendor payments to be followed up</li><li>• Prepare the final seasonal range plan for the VM Team / retail Team / Rare House Team</li><li>• Updating the Buying Summary on daily Basis for Budget updates</li><li>• Coordination with the Design Team for Development packs / Art works</li><li>• Dispatch the Development packs to the respective vendors &amp; follow up the Costing sheets from them.</li><li>• Perishable purchase based on daily review of sales for reducing wastage loss on monthly stock checking</li><li>• Prepare weekend top sales reports of promotion items and pro-t reports for higher management</li><li>• Supply requirements to HMC, Based on their LPO and attend their issues on Monthly &amp;video conferencing</li><li>• Preparing price quotation with reasonable prices for monthly bulk purchasing clients.</li></ul> Updating new items in luluhypermarketonline.com	Feb 2019 – Mar 2022 Qatar
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Maintain healthy GP

**Storekeeper**

Sep 2018 – Feb 2019  
Qatar

**Lulu Fresh Food Warehouse,GWC Park**

- Receive and forward all types of goods and deliveries in and out of the warehouse to the correct point of locations based on their pickings.
- Update expiry of items on system for LIFO.
- Maintain clear and organized records to ensure all reports and invoices are -led and stored properly on -files.
- Reduced Wastage and stock variations in monthly Q annual stock checking through methods like LIFO, Temperature controlling, reduce non moving items orders etc
- Responsible for the day to day check on the storage facilities of upkeep and hygiene.
- Report PDT errors to head of department for smooth performance on time.

**Customer care executive / Marketing Executive**

Jul 2017 – Aug 2018  
Kerala, India

**Chemmanur credits & Investment Limited**

- Support branch customers for Loan processing, Fixed Deposits, Insurance, International money transfer(western union, Tranfast, money gram).
- Achieve Monthly target for loan, Fixed deposit, Insurance through outdoor sales. Conducting marketing related activities.
- Clearing non repaying customers.
- recording and safekeeping of Lost Q Found items( Passport, ID proofs) Maintaining -finance & accounts matters including transactions processing, loan updates, cash books Q vouchers maintenance, reports preparation, etc
- Clearing Non repayment customers issues.

Certificates

Certified International Supply Chain Professional ( CISCP )

.NET Developer

Skills

SAP	● ● ● ● ●	MS Word, Excel, Power point, Outlook	● ● ● ● ●
Peachtree	● ● ● ● ●	Animation	● ● ● ● ●

Languages

English	● ● ● ● ●	Hindi	● ● ● ● ●
Arabic	● ● ● ● ●	Malayalam	● ● ● ● ●