



Address
LUCKY ROUNDABOUT, AJMAN
AJMAN

Contact
0562044085
saranjyothisp1819@gmail.com

Date of Birth
12-01-1997

PROFILE

A highly motivated ,result oriented person with a three years experience in sales by an ambition two succeed in a fast environment and effective organizer and a willing team player having capacity to work under pressure. I am looking with excellent leadership, interpersonal communication skill,to be a team member in oriented company

SKILLS

- ✓ Good communication - written and oral skills
- ✓ Excellent conceptual and analytical skills
- ✓ Effective interpersonal skills
- ✓ Cash management
- ✓ Merchandise controll

PERSONALITY

Communicative
Punctuality
Creativity
Organized

SOFTWARE SKILLS

Microsoft Word ★ ★ ★ ★ ★ ★
Microsoft Excel ★ ★ ★ ★ ★ ★

PERSONAL PROFILE

- Driving License: LMV UAE
- Passport : P5871355
- Visa Status: Residence Visa
- Marital Status : Single
- Nationality: India

LANGUAGES

English ● ● ● ● ● ●
Hindi ● ● ● ● ● ●
Tamil ● ● ● ● ● ●
Malayalam ● ● ● ● ● ●

SARAN JYOTHI SP

SALES EXECUTIVE

EDUCATION

06.2014 - 04.2017
KANNUR UNIVERSITY
Bachelor of Business Administration
06.2012 - 03.2014
HIGHER SECONDARY BOARD OF KERALA
Higher Secondary

EXPERIENCE

- 11.2023 - present
AL SAIEE GENERAL TRADING LLC
SALES EXECUTIVE
- Managed client relationship from early stages of sales process through to post sales.
 - Built long term relationship with customers and generated referrals from existing clients.
 - Generated new leads and maximize revenue.
 - Achieved and exceeded sales target in line with the client growth across all product and service.
 - Submission of invoices and timely followup for payments with customers.
- 01.2021 - 11.2023
AL MADEENA AUTOMATIC BAKERY LLC
VAN SALES MAN
- Delivering purchase orders and informing existing customers of new product.
 - Increasing sales by promoting products and analysing competitor behaviour.
 - Signing sales contract, taking purchase order and collecting payments.
 - Accounting for the safe and timeous delivery of purchased product.
 - Maintaining sales and delivery records as well as meeting sales target.

09.2019 - 12.2020
T CHOITHRAM & SONS
MERCHANDISER

- Preparing LPO and communicating with vendors
- Receiving stock according to order placed
- Stocking the shelves by following FIFO/FEFO
- Regular expire checking
- Arranging for promotional activities
- Interacting with customers.

HOBBY



Travelling



Music



Sports