

SARATH CHERUVALLI

Senior Warehouse Executive/Team Lead

Mobile No: +971 525057780

E-mail: sarathsasidharan9539@gmail.com

OBJECTIVE

Top performing Senior Warehouse Associate with a strong background in retail and manufacturing warehouse operations aiming for a Team lead/Supervising role where I can leverage my expertise in logistics planning, cost reduction strategies, and quality assurance techniques for maximum success. Proficient in the use of WMS software and adept at leading teams to meet organizational goals. Looking forward to utilize my skills to enhance Logistics operations while promoting safety and productivity.

CAREER SNAPSHOT



GWC QATAR.
SENIOR WAREHOUSEMAN | JAN 2024 – JULY 2024

- Achieve high levels of customer satisfaction through excellence in receiving, identifying, dispatching and assuring quality of goods
- Measure and report the effectiveness of warehousing activities and employees performance
- Managing, evaluating and reporting on warehouse productivity.
- Tracking and coordinating the receipt, storage, and timely delivery of goods and materials.
- Ordering supplies and maintaining suitable inventory levels.
- Checking orders, bills, items received, inventory, and deliveries for accuracy.
- Organize and maintain inventory and storage area
- Ensure shipments' and inventory transactions' accuracy
- Communicate job expectations and coach employees
- Determine staffing levels and assign workload
- Interface with customers to answer questions or solve problems
- Maintain items record, document necessary information and utilize reports to project warehouse status
- Identify areas of improvement and establish innovative or adjust existing work procedures and practices
- Confer and coordinate activities with other departments



GWC QATAR.
WAREHOUSEMAN | OCT 2021 – DEC 2023

- Ensuring cleanliness, tidiness and safety of work environment.
- Loading and unloading delivery vehicles.
- Accepting delivery of inventory.
- Counting and confirming inventory.
- Inspecting inventory for damage and faults.
- Communicating errors to relevant parties.
- Marking and labeling stock.
- Storing inventory in accessible manner.
- Loading and wrapping stock on pallets.
- Building loads with forklift and electronic pallet jack.



PERSONAL INFORMATION

Nationality:
Indian

Date of birth:
18/10/1996

Civil Status:
Single

Address:
Al Gurg Twin Tower, 401, A Block,
Al Nahda 2, Dubai

EDUCATION

✍ Post Graduation Diploma in Logistics and Shipping: Chartered Institute of Logistics & Transport Institute: 2019-2020.

✍ Bachelor of Business and Administration from IEC University on 2015-2018

✍ Certificate Live system Training in Logistics and SCM processes in SAP ERP at SABS on December 06, 2019



JOHNSON ENTERPRISES, KERALA STOREKEEPER DEC 2020 – AUG 2021

- Receiving and handling all inbound and outbound materials as per the Company policies and procedures
- Ensure all the materials are stored safely and meet the manufacturer
- Recommendations on storage methods.
- Initiate orders to replenish supply inventories following established Guidelines and procedures in the company and follow-up with vendors and suppliers to ensure prompt delivery of items.



KERALA AYURVEDA PHARMACY WAREHOUSE WAREHOUSE TRAINEE| SEP 2020 – DEC 2020.

- ✓ Basic warehouse operations.
- ✓ Loading and unloading of goods.
- ✓ Segregation of the damage and quality issue items.
- ✓ Shelving the products as per the expiry.

KEY ACHIEVEMENTS:

- Promoted within 2 years for outstanding performance and exceeding goals.
- Maintained 100% accuracy without any error report.
- Achieved significant cost reductions and process optimization resulting in improved productivity.
- Implemented operational strategies resulting in improved productivity and efficiency

PROJECTS INVOLVED:

- **FIFA Arab Cup 2021.**
Warehouse Operation: Event.
- **FIFA World Cup 2022 Qatar:**
Warehouse Operation: Event - As a part of GWC and the company who were declared as the official logistics provider for the FIFA World Cup 2022, our team was responsible for all the supply and arrangements of goods throughout the customers and stadiums.

DECLARATION

I declare that the above-listed information is true to the best of my knowledge and that I will be responsible for any deviation from the truth of these facts.

Sincerely,
SARATH CHERUVALLI

SKILLS

Warehousing & Distribution

Inventory Management

Forklift Operations

Barcode Scanning

Quality Control

Warehouse Management System

Order Processing

Freight Forwarding

Export Operations

Stock Control

SAP Business Warehouse

Customer Service

Shipping & Receiving

Supply Chain Optimization

Documentation

LANGUAGES :

English

Hindi

Tamil

Malayalam

IT SKILLS:

- INFOR
- SAP
- MS Office (Excel, Word, PP, Outlook)

LICENSE:

- Indian Union Kerala State Driving License.
- License to Operate MHE in Organizational Premises.

REFERENCES

- (REFERENCES AVAILABLE ON REQUEST)