



PERSONAL DETAILS

Name:
Mahammadgous
Saravan

Address:
Dubai - UAE

Mobile:
+971 526194981

Email:
sahilsarvan1996@gmail.com

Date of Birth:
26/03/1996/

Gender:
Male

Nationality:
India

Passport No:
P0107514

Visa status:
Employment visa

Languages:

- English
- Hindi,
- kannda
- Arabic

Hobbies:

- Reading
- Traveling
- Fitness

CURRICULUM VITAE

MAHAMMADGOUS SARAVAN

RECEIVER

CAREER OBJECTIVE

SEEKING A POSITION TO UTILIZE MY SKILLS AND ABILITIES TO THE FULLEST IN THE ENVIRONMENT THAT OFFERS PROFESSIONAL GROWTH WHICH BEING RESOURCEFUL, INNOVATIVE AND FLEXIBLE, ANALYSES MY EXPERIENCE AND SHARPEN MY SKILLS

WORK EXPERIENCE

COMPANY : UNION COOP – DUBAI, UAE
POSTION : RECEIVER
EXPERIENCE : STORE KEEPER,
MERCHANDISER, IN (UNION
COOP) AND ALSO I HAVE
(INDIAN) EXPERIENCE
DURATION : SINCE 7 YEAR

DUTIES AND RESPONSIBILITIES

- COORDINATING WITH THE EXECUTIVE STOREKEEPER RELATING TO WORK PRIORITIES AND PROVIDING ASSISTANCE WHERE NEEDED.
- MANAGED AND MAINTAINED PRECISE INVENTORY RECORDS, ENSURING STOCK ACCURACY.
- OVERSAW THE RECEIPT AND INSPECTION OF INCOMING SHIPMENTS, VERIFYING QUALITY AND QUANTITY.
- FOLLOW-UP OF 'FIFO' (FIRST IN FIRST OUT) & 'LIFO' (LAST IN LAST OUT) RULES AND PRODUCTS KNOWLEDGE.
- ENSURE DOCUMENTS OF OPERATION IN AND OF THE PREMISES.
- TAKING IN, NOTING ALL APPOINTMENTS, AND MAKING PRODUCTIVITY REPORTS.
- DEVELOP AND NURTURE GOOD RELATIONS WITH CLIENTS.
- FOCUSING IN MAIN KEY POINTS AND

EDUCATION AND QUALIFICATIONS

- SSLC (G.H.S SCHOOL)
- HIGH SCHOOL (KARNATAKA, INDIA)
- COMPUTER SKILLS (MS XL,MS WORLD)

SKILLS

- PROFICIENCY IN ENGLISH
- PROBLEM SOLVING: SOLUTION FINDER FAST LEARNER AND PASSION FOR WORK
- APTITUDE IN DELIVERING ATTRACTIVE PRESENTATIONS
- SELF-MOTIVATED WITH A RESULTS-DRIVEN APPROACH STORE DUTY'S

DECLARATION

I DO HEREBY DECLARE THAT THE ABOVE GIVEN INFORMATION ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF

References

AVAILABLE ON REQUEST