

Paramar Kishor Danabhai

Address:- Sahjanand Vatika MTV Hotel Kalavad Road Rajkot, Gujarat.

Contact No.:- 9870079573

Email :- kishorparmar5212@gmail.com

COVER LETTER

Dear Hiring Manager,

Thank you for the opportunity to apply for the slot role at your company. After reviewing your job description, its clear that you're looking for a candidate that is extremely familiar with the responsibilities associated with the role, and can perform them confidently. Given these requirements, I am certain that I have the necessary skills to successfully do the job adeptly and perform above expectations.

My Qualification has helped me to attain all required skills & qualities to perform job task before the deadline, 10th Completed from Gujarat Board in 2010, 12th Completed from Gujarat Board in 2012 and Completed Graduation BBA from Saurashtra University in 2015.

Experience:- Total 3 years experience in Hotel and Hospitality Service.

Skills and Strength Fast learner, adaptability according to changes and pressures in workplace , Work effectively with diverse groups of people, Innovative in approach and committed to the job and Good communication skills, honest and punctual.

I would sincerely enjoy the chance to bring my level of professionalism and dedication to the job. I have no doubt you'll find me to be a qualified employee who would make an excellent in your organization.

If I succeed in my application, I assure you that I will perform all my duties to an exemplary standard to quickly become a team member who contributes positively to the organization objectives.

Please contact:- 9870079573 or via email:- kishorparmar5212@gmail.com at to arrange for a convenient meeting time.

Thank you for your consideration, and I look forward to hearing from you soon. Please find attached my resume for your reference.

Thanks & Regards,

Paramar Kishor Danabhai

CURRICULUM-VITAE

Paramar Kishor Danabhai

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CAREER OBJECTIVE

To Provide meaningful solution to the organization in achievement of their goals and objectives, which offer a challenging stimulating work, environment that offer prospects for long term development and career growth.

WORK EXPERIENCE

- Having Total 3 years experience in Dominos Pizza as Delivery Boy and Trade India Ltd as Relationship Manager Key Account and also Dr. Agarwal Eye Hospital as Senior Business Executive and also having Good skill and knowledge in Customer Care Service with Good Communication, GPS & Route Navigation, problem solving, negotiation, strategic planning, project management, team leadership, highlight market research skill, business development, data analysis.

EDUCATION QUALIFICATION

- 10th Completed from Gujarat Board in 2010.
- 12th Completed from Gujarat Board in 2012.
- Completed Graduation BBA from Saurashtra University in 2015.
- All Basic Knowledge of Computer.

SKILLS AND STRENGTH

- Fast learner, adaptability according to changes and pressures in workplace.
- Work effectively with diverse groups of people.
- Innovative in approach and committed to the job.
- Good communication skills, honest and punctual.

PERSONAL DETAILS

Name	:	Paramar Kishor Danabhai
Father's Name	:	Mr. Danabhai Parmar
Date of Birth	:	28/05/1995
Marital Status	:	Married
Gender	:	Male
Nationality	:	Indian
Language Known	:	English, Hindi

DECLARATION

I hereby declare that all the details furnished above are true to the best of my knowledge and if found false I am wholly responsible.

Paramar Kishor Danabhai