

SARIN V V

SALES EXECUTIVE



✉ vvsarin4@gmail.com

☎ +971 501484941

📍 315/46, Al Khail Gate, Al quoz,
Dubai, United Arab Emirates

📅 16th January 1995

🇮🇳 Indian

📞 T1991778

🔒 Single

♂ Male

🚗 UAE Driving License (Light
Vehicle Manual)

🎓 EDUCATION

**Bachelor of Business
Administration, AMSTECK
COLLEGE Affiliated KANNUR
UNIVERSITY**

2015 – 2018 | Kannur, India

**Commerce, National
Institute of Open Schooling**

April 2015 | Kerala, India

**Kerala Board of Public
Examination - 2010,
GHSS Cherukunnu**

2010 | Kannur, India

🏠 ORGANIZATIONS

Junior Red Cross, Volunteer

2007 – 2010

GHSS Cherukunnu, Kannur - Kerala

👤 PROFILE

Ambitious, confident, and committed character with excellent communication and interpersonal skills seeking to pursue a career with a dynamic organization. I look forward to a challenging and stimulating opportunity to utilize my strengths and skills for the organization's success to expand my knowledge and earn work experience.

👜 PROFESSIONAL EXPERIENCE

Sales Executive, Pasons Group of Companies ✍

October 2021 – present | Dubai, United Arab Emirates

- **Promoted to E-commerce Assistant.**
- Build and maintain strong relationships with new and existing customers.
- Demonstrating and presenting products in a professional way.
- Maintaining accurate records
- Inventory management.
- Understand the customer's needs and wants.
- Aiming to meet or exceed monthly targets.

**Business Development Executive,
Perfect Engineering Works** ✍

June 2020 – October 2021 | Andoor, India

- Handled the duties of Office Administrative and Accountant
- Sustain the growth of the organization.
- Maintain the efficiency of the firm.
- Ensuring proper utilization of the resource.
- Cash handling.
- Maintain accounts and bookkeeping.
- Make the report to the organization's senior management for overall evaluation.

**Event Sales Coordinator (Part-time),
Rachana Event Management**

April 2019 – February 2020 | Kannur, India

- Managing the events sales process from start to finish.
- Coordinating the event logistics such as arranging speakers and musicians, procuring decorations, and arranging catering services.
- Creating detailed plans for each event along with timelines and budgets.

Salesman and Mobile Technician, Mobile Mart

April 2012 – March 2019 | Cherukunnu Thara, Kerala, India

- Present, promote, and sell products and services to customers.
- Maintain and develop relationships with existing and new customers.
- Negotiation
- Maintaining good relationships with suppliers for the best quality products.
- Ensure goods on display in the showroom are of good quality.
- Review sales achievements for improving future performance.

CERTIFICATES

UAE Driving License

(4485319) 

Light Vehicle Manual

Indian Driving License

M/C with gr, LMV, HPMV, HGMV

Microsoft Office Certification

EXCEL, POWERPOINT, WORD

Certificate of Practical Accounting with GST & VAT

Tally ERP9, Peachtree, QuickBooks, Advanced Excel, PowerPoint, e-Filing of Statutory returns

LANGUAGES

English	● ● ● ● ●
Hindi	● ● ● ● ●
Malayalam	● ● ● ● ●

SKILLS

- Strong communication skill
- Creativity, Originality and Initiative
- Product Knowledge
- Strong Negotiation Skills
- Active Listening Skills
- Customer Services
- Conflict Resolution
- Time Management
- Emotional Intelligence
- IT Proficiency

AWARDS

Best Performer of the Quarter,

Pasons Group of Companies

24th May 2022

Best Performer of the Quarter,

Pasons Group of Companies

11th November 2022

Participated in IGNACIO 2018 Inter Collegiate Commerce Fest,

Sir Syed Institute for Technical Studies Taliparamba

11th January 2018

Participated in Audacious South Indian Management Meet 2017,

Institute of Technology Mayyil, Kannur

14th December 2017

Program Coordinator, AMSTECK College

2016 - 2017

INTERESTS

- Traveling
- Pets
- Sports
- Music

REFERENCES

Binoy, Owner, Mobile Mart

binoybharath@gmail.com, +91 8111815555

Hashim. K, Showroom Manager, PASON'S Group of Companies

+971 557077669

DECLARATION

I hereby declare that above mentioned details are true and correct to the best of my knowledge and belief

SARIN V V

DUBAI - UAE, 04/06/2023