



I'm an individual with 5 years' experiences in Retail sales, Visual Merchandising and 7 years' experience in managing front end customer / guest relationship. I wish to apply for opportunities available in your organization.

# SASINDU SHANAKA VIMUKTHI JAYASINGHE

**Full Name:**

Sasindu Shanaka Vimukthi Jayasinghe

**Nationality:**

Sri Lanka

**Date of Birth**

01 February 1991

**Gender:**

Male

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**Marital Status:**

Single

## Skill Highlights

- Good communication skills
- Ability to work individually and as part of a team
- Ability to concentrate for long periods of time
- Enthusiasm to learn and explore new things

## Experience

**Department Manager – Apparel Group LLC – Dubai, UAE  
(September 2018 – Present)**

- Attending to customer wants & needs to maximize their satisfaction in shopping with the organization.
- Maintaining day to day visual content of the showroom with the highest standards.
- Training & monitoring new staff in their duties and performances.
- Maintaining stocks and monitoring stocks in & out.
- Updating sales performances to respective departments on daily basis.

**Sales Executive - B'more Maison - Wafi Mall - Dubai, UAE  
(November 2017 - April 2018)**

- Demonstrated ability to motivate and energize a team of employees to enhance productivity clients.
- Capable of revitalizing PR's by calling potential customers and promoting deal packages productively.
- Demonstrate ability to greet customers and promptly respond to their needs.
- Professionally attend to phone calls and revert to customer needs.
- Combine patience, determination, and persistence to troubleshoot client problems.

**Visual Merchandiser - Chanel - Mall of the Emirates – Dubai, UAE  
(November 2016 - November 2017)**

- Managing the day to day visual content of the boutique with the highest standards.
- Sharing photographic feedback to the Visual Merchandiser Manager on a day to day basis.

- Interacting and supporting the fashion team with their daily overall store objectives as well as supporting clients.
- Report the best practices for evolving the VM department

**Front Office Assistant - Carolina Beach Hotel - Chilaw, Sri Lanka  
(June 2014 - December 2014)**

- Supporting the daily activities with the Front Office Manager.
- Writing of cheques, arrangements and greeting of guest arrivals, and updation of the availability of rooms.
- Overseeing the operations.
- Escorting clients to events and assuring the experience is to the satisfactory level.

**Guest Relation Officer - MGM Grand Casino - Colombo, Sri Lanka  
(February 2010 – January 2014)**

- Greeting guests with excellent customer service.
- Escort VIP clients to tables, events and make sure they are provided the right amenities for their needs.
- Keeping logs, check-in and check-outs for clients

## **Education**

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**Senanayaka School Madampe, & St. Mary's College Chilaw**