

# SAVAD ABDUL SAMAD



To secure a challenging position in a reputable organization to expand my learning's, knowledge, and skills. Secure a career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

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📍 SHARJAH

📅 05 October, 2002

## WORK EXPERIENCE

### Sales Executive

Blossom Mobile Service

2022 - 2023

#### Achievements/Tasks

- Conduct market research to identify selling possibilities and evaluate customer needs
- Set up meetings with potential clients and listen to their wishes and concerns
- Prepare and deliver appropriate presentations on products and services
- Create frequent reviews and reports with sales and financial data
- Participate on behalf of the company in exhibitions or conferences
- Negotiate/close deals and handle complaints or objection

### Receptionist

Hotel Plaza Executive

India, Mumbai

#### Achievements/Tasks

- Greeting visitors
- Managing security and telecommunications systems
- Handling queries and complaints via phone, email and general correspondence
- Transferring calls as necessary
- Managing meeting room availability

## EDUCATION

### BBA (Aviation Logistics)

Yenepoya University

2023

Mangaluru, Karnataka, India

### HIGHER SECONDARY

Vocational Higher Secondary Examination, Kerala MRVHSS Padne

2020

Padne, Kasaragod, Kerala, India

### SSLC

Board of Public Examination, Kerala MRVHSS Padne

2018

Padne, Kasaragod, Kerala, India

## SKILLS

Time Management

Hard working, Energetic and well disciplined

Positive thinking, self-motivated and flexible

Good communication skills

Soft spoken

Good oral and written skills

Attention to detail

## PERSONAL DETAILS

Fathers Name : Abdul Samad

Date of Birth : 05-10-2002

Gender : Male

Marital Status : Single

Nationality : Indian

Passport No. : W8557268

Date of Issue : 31-01-2023

Date of Expiry : 30-01-2033

Place of Issue : Kozhikode

## TECHNICAL EDUCATION

MS Office, Word, Excel, PowerPoint, Typing (2018)

Bharath Sevak Samaj Information Technology Mission Al Huda Computer Academy Cheruvathur, Kerala- India

## LANGUAGES

English  
Full Professional Proficiency

Hindi  
Professional Working Proficiency

Malayalam  
Native or Bilingual Proficiency

Arabic  
Limited Working Proficiency

## INTERESTS

Travelling

Reading

Browsing

Playing