

## CURRICULUM VITAE

**Juned Shaikh**  
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### **Objective:**

To obtain a challenging position in your company that gives an opportunity to explore, develop and utilize proven technical and analytical skills involved and to utilize organization abilities to gain business experience and domain knowledge. To work in an organization where I can nurture my knowledge and also gain it at its best, to serve the organizations as per its expectations.

**Good Experience in Mobile Phones & Mobile Phones and IT Accessories Sales & Marketing.**  
**Strong Knowledge of Local Market Buying Products.**

### **Work Experience:**

- **Working as a Key Account Manager In Blogin Electronics Trading Co LLC Handling Electronics Stores and Promoters, Marketing, Purchasing.**  
**Since May 2022**
- **Worked as a Sales Executive in Gearkom FZO.**  
**Selling Mobile and IT accessories**  
**From December 2014 to February 2022.**
- **Worked as a Sales Executive In Jumbo MOE, Dubai**  
**From August 2014 to December 2014.**
- **Worked as a Sales Executive and technician in Dar Al Maarof Mobile phone and Computer TR, Sharjah, U.A.E. From August 2013 to August 2014.**  
**Selling Mobiles and Mobiles and IT Accessories**  
**Doing all office work.**
- **Worked as a Sales Executive and technician in Al Akarim Mobile & Electronics Trading, Sharjah, U.A.E. From February:2009 to February 2012**  
**Selling Mobile phones, laptops and all kind of accessories.**  
**Doing General office work.**
- **Worked as a Mobile Technician in First Mobile Communication, Bangalore.**  
**From : July 2006 to July-2008**  
**Selling Mobile Phones and service**

### **Roles and Responsibilities:**

- Responsible for designing the new products promotional presentation
- Plan and implement new strategies and campaigns
- Meet customer for determination of their needs and requirements
- Present presentations to the customer both verbally and written
- Preparing Invoices Receipts for Customers.
- Develop and manages new accounts.
- All the General Office Work.

### **Professional Experience:**

- Good Experience and Knowledge in Aspects of Mobiles and Electronics.
- Good Experience and Knowledge Mobile and IT Accessories
- Good Interpersonal Skills and Customer Focus Approach.
- Ability to Work Under Pressure, Think pro-actively and problem solving skills
- Excellent communication, very good command over spoken and written English and Arabic.
- Self-confident and goal oriented.
- Fast learner with an ability to excel.

### **Academic Details:**

Completed 2<sup>nd</sup> Pre University Course

### **Technical Proficiency:**

Operating System : XP, Vista, Windows 7, Windows 8, Windows 10  
Database : MS Access.  
Application : MS Word, MS Excel, MS Power Point, Internet.

### **Technical Certifications:**

- **Advance Mobile Training Certificate Pulstone-Industries** (Associated With Govt. of India) 58, 59- B Cross, 4th N Block, Rajajinagar, Bangalore, INDIA

### **Special Modules:**

- Responsible for designing the new products promotional presentation.
- Plan and implement new strategies and campaigns.
- Meet customer for determination of their needs and requirements.
- Present presentations to the customer both verbally and written.

#### **Feature Carrier:**

- Willing to work with Top Performers.
- There should be a prospect to augmentation in career.
- Research work gives an advantage to future plan.

#### **Personal Skills:**

- Excellent communication and interpersonal skills.
- In-depth knowledge of new and latest technologies of cell phones.
- Exceptionally good at demonstration both verbally and written and also great convincing power.
- Amicable with team members.

#### **Summary of Strength:**

- Good analytical and Communication skills.
- Strictness and dedicated towards the work.
- Self-motivated and go-getter.

#### **Personal Details:**

- **Father Name** : Imdad Ali Shaikh
- **DATE OF BIRTH** : 13/02/1989
- **PASSPORT NO** : G3683462
- **NATIONALITY** : Indian
- **MARITAL STATUS** : Married
- **LANGUAGES KNOWN** : English, Hindi, Arabic, Malayalam, Kannada and Urdu
- **VISA STATUS** : Residence

#### **Declaration:**

I hereby declare that the above-furnished details are true to the best of my knowledge and belief.

**Yours sincerely**  
**(Juned Shaikh)**

