

**MUHAMMED SHAREEF**  
**SALES CUM DRIVER**



**Higher Secondary Education**

**Mail** ✉ : [shareefmavval7444@gmail.com](mailto:shareefmavval7444@gmail.com)

**Location** 📍 : Dubai

**Mobile** 📞 : +971524643313

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**Career Vision:**

Seeking career advancement with a well reputed organization in order to use my technical, managerial and personal skills to serve the company to its best of interest. To effectively utilize my knowledge and skills, seize opportunities for professional growth, and contribute to organizational improvement while maintaining personal development

**Professional Synopsis:**

- A dynamic professional with exposure in the field of Sales Cum Driver.
- Highly skilled and well organized in providing customer service, order processing, and cashier management
- Excellent knowledge in outdoor and indoor sales.
- Excellent ability to demonstrate, promote, and sell products.
- Arranging refreshment for office staff and guest of the company.
- Assisting the office staff in documentation.
- Excellent knowledge in supermarket field.
- Excellent Knowledge of Followed up payment from clients.
- Highly Knowledge in multiple languages and good communication skills

**Work Experience:**

- 1) **Organization : Mega Fresh Fze, Dubai**  
**Designation : Marketing Executive**  
**Duration : Currently working**
- 2) **Organization : HANSMEK General Trading LLC, Dubai**  
**Designation : Administration Officer**  
**Duration : June 2020 – March 2023**
- 3) **Organization : Best Tea Cafe, Abu Dhabi**  
**Designation : Sales Cum Driver**  
**Duration : July 2014 - March 2020**
- 4) **Organization : Ujala Pvt. Ltd Kerala.**  
**Designation : Sales Executive.**  
**Duration : December 2011 to January 2013.**

**Skills & Core Competencies:**

- Excellent Knowledge of multiple languages like English, Hindi and Arabic
- Key knowledge in Indoor and Outdoor sales
- Ability to be self-managed & self-motivated.
- Team Orientation skills & team player with people from diverse backgrounds.
- Excellent problem-solving skills and attention to detail.
- Good communication with computer skills and interpersonal skills with pleasing mannerisms.
- Ability to work in pressurized environment and deliver the best and build networks.
- Good interpersonal skills & intense desire for continuous growth & learning.
- Good in managing inter departmental relations.

**Education:****Higher Secondary Education**

IEMHSS, Pallikere, Kerala  
Kerala Government

**Certifications:**

- G.Tech Graphic Designing(Photoshop)

**Computer Skills:**

- Microsoft Office

**Personal Information:**

- Date of Birth: 13-06-1992
- Marital Status: Married
- Passport Number: V9098923
- Nationality: INDIAN
- UAE Driving License No: 2371202(Manual)
- Languages Known: English, Hindi, Arabic, Malayalam.
- Visa Status: Work Visa

**Declaration**

I hereby declare that all information furnished above is true to best of my knowledge.

**Dubai.**

**MUHAMMED SHAREEF**  
Sales Cum Driver.