

PROFILE**EXPERIENCE****JALEEL DISTRIBUTION LLC**

Eastern Brand

Dubai, UAE

Feb 2022 >

**AL MADINA SUPERMARKET
LLC**

Dubai, UAE

Oct 2018 > Jan 2022

Mar 2016> Sep 2018

A sales person with skills and knowledge that developed from work experience more than 7 years and those from academics put together and hoping to develop himself and thus the company.

Sales Representative

- Acknowledge, welcome and greet customers in a warm and friendly manner.
- Build strong and effective relationship with customers in order to deliver exceptional service.
- Demonstrate how to communicate in store promotions clearly to any customer in order to maximize sales.
- Consistently demonstrate and coach the rest of the team to complete all steps during the till point customer process.
- Produce department customer /sales focused daily action sheet, priorities and delegate tasks to the team accordingly.

Store Supervisor cum Buyer

- Oversee all the activities of store including staff activities, advising staff on their responsibilities, training new employees and scheduling duty shifts.
- Help the management meet their financial goal by drawing up budget, analyzing expenditures, evaluating sales performance of the stores.
- Maintain store inventory and warehouse stocks by ensuring deliveries/purchase are done on time and the counts are accurate.
- Setting up new displays and ensuring store is clean and orderly stocked.
- Finding the right supplies and negotiating for timely purchase.

Sales Associate

- Stock shelves following the supermarket's policies and make sure that any out of stock product is informed to the supervisor.
- Ensure that damaged or expired products are reported and removed.
- Attach pricing labels to items before placing them on shelves.
- Ensure that the produce section is replenished with fresh items continuously.
- Dealing with customers order through telephone and online portal.

M NARAYANAN COMPANY
Kerala, India
May 2014 > Feb 2015

EDUCATION & CERTIFICATION

KNOWLEDGE & SKILLS

PERSONAL DETAILS

Store Supervisor

- Preparation of LPO's on regular intervals.
- Maintaining shelf and warehouse stocks by making necessary purchase.
- Travelling to interstate wholesale markets for bulk purchases.
- Handling bank account deposits and daily petty cash.
- Hiring and training of new employees and maintaining pay rolls.

Bachelor of Commerce

2014
College of Commerce
Kerala, India

Higher Secondary Certification

2013>2014
Govt. HSC Thalassery
Kerala, India

- Well knowledge of route of Dubai, Sharjah and Fujairah.
- Proficient in handling inventory software and POS systems.
- Novice in Microsoft office tools and other computer essentials.
- Fluent in English, Hindi and average in Arabic communication.
- Ability to adjust priorities & frame of thinking according to the situation.
- Ability to adapt to immense work pressure and change of duties.
- An excellent listener and an optimistic learner.

DRIVING LICENCE DETAILS

Licence No. : 4209311
Place of Issue : Dubai
Issue date : 14/12/2021
Expiry date : 14/12/2023

Date of Birth : 24/3/1997
Nationality : Indian
Permanent Address : Kerala, India
Marital Status : Married