

CURRICULUM VITAE

SYED ABDUL SAMAD

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Objective:

To seek challenging growth career in an esteemed organization, to be an asset as a team member and work for all -round development of self and the Organization particulars

14 Years Experienced IN SHIPPING FIELD DUBAI-UAE

FOUR YEARS EXPERIENCED :

Worked as a Logistic Coordinator in PRIME VISION DUBAI MNC company in Dubai from January 2007 DECEMBER 2010.

TWO YEARS EXPERIENCED:

Worked as a Shipping Operation Executive in GULF ORIENT SHIPPING SERVICES DUBAI FROM March 2011 to 2013.

FOUR YEARS EXPERIENCED:

Worked as a Shipping Coordinator in OCEAN BULK SHIPPING DUBAI from 2013 to 2018.

FOUR YEARS EXPERIENCED:

Presently working as Shipping Officer in LOGIX FZCO JEBEL ALI FREEZONE.

UAE DRIVING LICENSE:

I have 12 YEA4S UAE DRIVING LICENSE.

RESPONSIBILITIES:

- WORK INDEPENDENTLY, COORDINATING/MONITORING OF ALL IMPORT/EXPORT SHIPMENTS “SEA/AIR/BR ROAD”.
- GOOD IN PROCESSING BILL OF ENTRY IMPORT TO LOCAL FROM FREEZONE, TRANSIT IN BOE, LOCAL EXPORT BOE, IMPORT TO LOCAL FROM REST OF THE WORLD & LOCAL EXPORT.
- COMMUNICATING WITH ALL OVERSEAS SHIPPING AGENTS/SUPPLIERS EFFICIENTLY OF ALL IMPORT/EXPORT SHIPMENTS ISSUES.
- HAVING GOOD EXPERIENCE GETTING BEST RATE (OCEAN FREIGHT) LOCAL SHIPPING LINES / OVERSEAS AGENTS / FREIGHT FORWARDERS/NVOCC OF ALL IMPORT/EXPORT SHIPMENTS.
- HAVING GOOD EXPERIENCE PREPARING DOCS COMMERCIAL INVOICE/ PACKING LIST/BL INSTRUCTION/PICKUP LIST & LOAD LIST OF NVOCC SHIPMENTS, CHECKING ALL IMPORT SHIPMENTS DOCS.
- CHECKING IMPORT SHIPMENTS “ETA” & EXPORT SHIPMENTS “ETD”.
- HAVING GOOD EXPERIENCE TO ASSIST CLIENTS WITH PRODUCT SELECTION & PRICING TO IMPROVE THE TRANSPORTATION ROUTES.
- COORDINATING TO WORK AS PART OF TEAM IN A FAST PACED & PRESSURED ENVIRONMENTS, COMMUNICATING EFFECTIVELY WITH OPERATION DEPARTMENT & OUR ALL CLIENTS.

EDUCATIONAL PROFILE:

Academic

- ❖ GRADUATE OSMANIA UNIVERSITY B.com Computer in SD Signodia Degree College, Hyderabad. A.P.
- ❖ Communication Skills & Personality Development from Osmania University.

Technical:

- ❖ Diploma in DTP (**Desktop Publication from SAARC Institute**)
- ❖ Diploma in M.S. Office From (**Orbit**)

Technical Skills:

Operating System : All Windows operating
Software Application : Company's personal Software & MS OFFICE

STRENGTHS:

- ❖ Self-motivated.
- ❖ Flexible to work in a team.
- ❖ Good Adaptability skills.
- ❖ Negotiation Skills.
- ❖ Interpersonal Skills & Teamwork

Hobbies:

- ❖ Playing Cricket
- ❖ Listening to Music
- ❖ Net Surfing

Personal Profile:

YEARS OLD	: 35Yrs
Languages Known	: English, Urdu & Hindi
Religion	: Islam
Visa status	: RESIDENCE VISA JALI FREEZONE VISA

- AVAILABILITY ONCE RECEIVED THE OFFER LETTER, CAN JOIN IN A MONTH or IMMEDIATELY.

(SYED ABDUL SAMAD)