

SATYENDRA KUMAR YADAV

Customer Service Associate 07-09-1995

EDUCATION

Bachelor's of Arts

MGKV University Varanasi (India) 2012 – 2015

Mathematics (10th Standard)

Uttar Pradesh High School Board 2009 - 2010

Mathematics (12th Standard)

Uttar Pradesh High School Board 2011 - 2012

CONTACT

0562376589

skyp372@gmail.com

Mankhool,Dubai (United Arab Emirates) Seeking a good career and holding a responsible position in the reputed organization and ensure credibleperformance to work towards exceeding the set goals contributes for the organization.

EXPERIENCE

Food & Beverage

Caesars Group of Restaurants | 2018 - Ongoing

Handle Customers Complaints.

- # Assist in Developing Customer Service Satisfaction Programs.
- # Providing information about facilities, programs and other services.
- # Managing Customer's'experiences.
- # Ensuring Customers have a pleasant experience.
- # Taking care of Customers with special needs.

Food & Beverage (Customer Service Assistant)

the yellow chilli,Varanasi | May 2018 - September 2018

Respond to customer calls & emails and answer questions abt products & services.

Process orders & ensure they are fulfilled.

Handle customer complaints or concerns

Log all contacts in our customer database system accurately.

Perform general administrative tasks, such copying & filing.

Generate monthly & annual reports for Management.

Account & Finance (Cash Counter Excutive)

Aalishan Zaika Restaurant,Varanasi | May 2015 - April 2018

SKILLS



Diploma In Computer Applications

Varanasi (India) | June 2013 - December 2013