

# SOORAJ RAJ

STORE KEEPER



## PERSONAL DETAILS

0581374359  
0547432809  
rajsooraj1985@gmail.com

Address : Abuhail Dubai, UAE  
Nationality : Indian  
D.O.B : 18/03/1986  
Gender : Male  
Marital Status : Married

## KEY SKILLS

Inventory Management
Cost Control
Strategic Planning
Surveillance Monitoring
Quality Control
Leadership Skills
Organisational Skills
Communication Skills

## LANGUAGES KNOWN

- English
- Hindi
- Malayalam
- Tamil

## PASSPORT DETAILS

Passport No : B8626935  
Date of Issue : 13/12/2023  
Date of Expiry : 12/12/2033  
Place of Issue : Trivandrum  
Visa Status : SPONSOR VISA

## PROFILE

Dedicated and experienced Storekeeper with a proven track record of 6 years in managing inventory, optimizing warehouse operations, and ensuring efficient supply chain processes. Skilled in implementing inventory control measures to minimize discrepancies and maximize cost-effectiveness. Committed to maintaining a high standard of quality and precision in all aspects of storekeeping to contribute positively to organizational success. Presently seeking to work with a reputed organization that allows me utilize my skills and knowledge to the maximum and to contribute to the growth of organization and grow with it.

## WORK EXPERIENCE

- STORE KEEPER (2018 – 2024)**  
Al Kabayil General Trading, Dubai
  - Organize and optimize storage space to accommodate various types of products efficiently.
  - Implement measures to prevent damage or deterioration of inventory.
- CCTV OPERATOR (2 Years)**  
Group 4 Security Core, Qatar
  - Continuously monitor live feeds from CCTV cameras to identify and assess any suspicious activities or security threats.
  - Detect and report any unauthorized access, security breaches, or unusual behavior within the monitored area.
- MACHINE OPERATOR (5 Years)**  
RAK Ceramics - Ras Al Khaimah. U.A.E
  - Operate and control ceramic production machinery, ensuring smooth and efficient processes.
  - Conduct regular checks on finished products to ensure they meet quality standards.

## ACADEMIC CREDENTIALS

2003– 2004 ITI in Electronics and Equipments  
NSS Polytechnic College, Pandalam  
2003 Higher Secondary  
Board of Higher Secondary Examination, Kerala

## TECHNICAL ACHIEVEMENTS

- DTP (Desk Top Programming)
- ADC (Advanced Diploma Computer Applications)
- Electronics and Equipments.

## ACHIEVEMENTS

Recipient of “Employee of Quarter” for outstanding performance.

## DECLARATION

I hereby declare that all the details mentioned above are in accordance with the truth and fact as per my knowledge and I hold the responsibility for the correctness of the above-mentioned particulars.

SOORAJ RAJ