

SOORAJ SURESH KUMAR



EXPERIENCE

2024 - 2025 **Man Restaurant LLC**
Dubai

CASHIER



Managed cash and credit transactions, provided exceptional customer service, and maintained a clean workspace. Utilized POS systems, handled customer complaints, and collaborated with kitchen staff to ensure seamless service delivery. Consistently met sales targets and customer satisfaction goals, and implemented process improvements to increase efficiency.

2019 - 2024 **Club Mahindra Resort**
Poovar Kerala India

JUNIOR ACCOUNTANT

In my role as a Junior Accountant, I supported the finance team by processing invoices, assisting with payroll, and reconciling accounts. I contributed to month-end close activities, helping ensure the accuracy and completeness of financial records. Through meticulous attention to detail and effective communication, I played a key role in maintaining the financial health of the organization.

CONTACT

-  +971 50 935 5689
-  soorajs1994.ss@gmail.com
-  Dubai UAE

EDUCATION

2017

University Of Kerala

Bachelor Degree of Commerce

2019

Madurai Kamraj University

Master Degree of Commerce

SKILLS

- Good communication
- Expert in Tally
- Problem solving
- Teamwork
- Continuous learning
- Financial analysis
- Budgeting
- Financial reporting

LANGUAGES

- English
- Hindi
- Malayalam
- Tamil

PERSONAL DETAILS

- NATIONALITY : INDIAN
- DATE OF BIRTH : 10/01/1994
- MARITAL STATUS : SINGLE
- PASSPORT NO : X4685974
- UAE DRIVING LICENSE NO: 1249452