

SUDHEESH M

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Address : Dubai Investment Park2, Dubai, UAE



CAREER OBJECTIVE

I am a motivated and organized accounting assistant looking for an entry-level position where I can contribute my experience and gain more knowledge with financial analysis and developing efficient systems.

WORK EXPERIENCE

- PV AGENCIES (Fertilizers and Chemicals)
Accountant- 1Year – Cherkala, Kasaragod, Kerala
- Malankara Social Service Society
Social Worker Intern

DUTIES AND RESPONSIBILITIES

- Invoice processing and filling
- Preparing reports
- Processing transactions
- Collecting daily and monthly payments from the customers

EDUCATION

- Professional Diploma in Indian and Foreign Accounting – February 2022 G-TEC
- Education Kasaragod
- Bachelor of Social Work (BSW)- Peoples Cooperative Arts and Science College
- Munnad, Kasaragod (Kannur University) 2020
- SAP FICO- February 2021- January 2022- G-TECEducation Kasaragod

COMPUTER PROFICIENCY

- SAP Software Financial and Controlling (FICO) skill set
- Tally Prime Software
- Basic MsOffice
- Internet and Email.

SKILLS

- Excellent Interpersonal Skills.
- Good at teamwork.
- Knowledge of Accounting Practices.
- Conflict Management.
- Effective documentation skills and ability to maintain records.

PERSONAL DETAILS

- Father's Name : P.V KRISHNAN
- Permanent Address: Valiyakandam house, Edneer (PO) , Chengala via, Kasaragod(District), Kerala- 671541,India
- Phone Number : +918129824576
- Date of Birth : 31-12-1998
- Nationality : Indian
- Sex : Male
- Marital Status : Single
- Valid Passport : Yes (U2849643)
- Languages Known : English, Malayalam

DECLARATION

I hereby declare that all the information furnished here are true and to the best of my knowledge.

SUDHEESH M