

# SUMAIYA AHAMAD

## CONTACT

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Al Nahda, Sharjah

## PROFILE SUMMARY

Motivated and dependable high school graduate with a strong desire to learn, grow, and contribute in a dynamic work environment. Known for being punctual, adaptable, and a quick learner with a positive attitude. Eager to take on new responsibilities, deliver excellent service, and gain valuable experience.

## EDUCATION

2013-2025  
GULF MODEL SCHOOL  
• COMMERCE  
• BUSINESS ADMINISTRATION

## PERSONAL INFORMATION

- Date of Birth : 5 May 2007
- Visa Status : Dependent Visa

## SKILLS

- Project Management
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Adaptability
- Work Ethic
- Customer Service Skills

## WORK EXPERIENCE

### Team Member

- Participated in school-led and community volunteering initiatives.
- Worked collaboratively to support local efforts and school events.
- Developed adaptability and a strong work ethic through varied responsibilities.

### Team Collaborator

- Completed multiple academic projects with peers.
- Contributed ideas, maintained coordination, and supported timely completion.
- Enhanced skills in teamwork and communication.

## LANGUAGES

- English: Fluent
- Bengali : Fluent
- Hindi: Fluent
- Urdu: Intermediate