

RESUME

SURESH KUMAR SHARMA

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Sharjah-UAE



APPLIED FOR SALES EXECUTIVE

PERSONAL DETAILS

Date of Birth : 12-08-1986

Gender : Male

Nationality : Indian

Marital Status : Married

Language Knows

- Hindi
- English

PASSPORT DETAILS

Passport No : S8782759

Issues Date : 17-10-2020

Expiry Date : 16-10-2030

Visa Status : Visit Visa

LICENSE DETAILS - UAE

License No : 1403520

License Type : Light vehicle

EDUCATION DETAILS

- Senior Secondary School ,
Ajmer Board, Rajasthan

OBJECTIVE

Seeking a position with an organization of good work culture & reputation, which demands the best of my capabilities and which can really guide me in broadening and enhancing my current skills to the best possible level, thereby contributing myself to the growth of organization.

WORK EXPERIENCE

Choithram & Sons LLC,Dubai-UAE

- Sales executive (2005 to 2014)

Madar Al Shams Hypermarket, Sharjah-UAE

- Store In-charge (2014 to 2018)

Hygenix General Trading LLC,Dubai-UAE

- Sales executive (2019 to 2022)

JOB RESPONSIBILITIES

- Conducting market research to identify selling possibilities and evaluate customer needs.
- Actively seeking out new sales opportunities through cold calling, networking and social media.
- Setting up meetings with potential clients and listening to their wishes and concerns.
- Negotiating costs, specifications, price, and delivery of the products to the clients and managers.
- Checking in with suppliers regarding the progress of orders.
- Maintaining client relationships to ensure future sale.
- Maintaining sales record and order information and updating it into the system.

PERSONAL ACTIVITIES

- Hardworking
- Result oriented working
- Optimization of organizational goals.

DECLARATION

I hereby declare that the above furnished details are true and fair to the best of my knowledge and belief.

(Suresh Kumar Sharma)