

SYAMLAL P

Logistics Executive

To seek and maintain full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills.

Work History

2020-06 -
2023-10

Operations Executive

Kottakkal Arya Vaidya Sala Agency, Kerala, India

- Implemented effective inventory control strategies to optimize stock levels and minimize excess or outdated inventory.
- Conducted regular audits to ensure accuracy in inventory records, reducing discrepancies and minimizing product losses.
- Collaborated with suppliers to negotiate favorable terms, ensuring timely and cost-effective replenishment of stock.
- Supervised and motivated a team of staff members, providing training and guidance to ensure a high level of performance.
- Implemented efficient scheduling and staffing solutions to meet operational needs and enhance customer service.
- Fostered a positive work environment, promoting teamwork and communication among team members.
- Developed and implemented customer service protocols to ensure a positive and knowledgeable interaction with customers.
- Resolved customer complaints promptly and effectively, maintaining a high level of customer satisfaction.
- Conducted regular training sessions for staff to enhance their product knowledge and customer service skills.
- Ensured compliance with relevant regulations and licensing requirements related to the sale of Ayurvedic products.
- Collaborated with regulatory bodies to stay informed about changes in guidelines and implemented necessary adjustments to operations.
- Monitored and controlled operational expenses, identifying cost-saving opportunities without compromising quality.
- Prepared and analyzed financial reports to assess the financial health of the store and implemented strategies to improve profitability.
- Established and maintained strong relationships with Ayurvedic product suppliers, negotiating terms and agreements to secure favorable pricing and terms.
- Conducted regular assessments of supplier performance



Contact

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Phone

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E-mail

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Skills

Vendor relationship management
Resource management
Materials distribution
Transportation schedules
Contract Negotiation
Unit training management
Service and supply support
Logistics Management
Logistics coordination
Distribution and warehousing
Warehouse Logistics
Shipping and receiving
Internal loss prevention
Shipment coordination
Documentation
Production planning
Carrier negotiations
Route optimization
Data analysis
Operational management
Budget control
Order picking and processing
Safety regulations implementation

- and quality to ensure products met specified standards.
- Identified areas for process improvement and implemented streamlined procedures to enhance efficiency.
 - Utilized technology and automation tools to optimize routine tasks, reducing errors and increasing productivity.

Education

2020	Post Graduation: Logistics Operations & Supply Chain Management <i>SCM Hub International Logistics Business School - Kerala, India</i>
2018	Bachelor of Business Administration: Retail Management <i>Bharathi University - Coimbatore. India</i>

Certifications

- Distribution and logistics management-Dubai university
- Microsoft Office Specialist Master
- SAP material management
- Post Graduation program in digital marketing

Passport Details

DOB: 15/06/1997
Gender: Male
Nationality: Indian
Marital Status: Indian
Visa Status: Visit Visa

- Brand development
- Product development
- Market Positioning
- Marketing and advertising
- Campaign management
- Market Analysis
- Budgeting
- Planning and Coordination
- Purchasing and planning
- Process improvements
- Strategic planning and execution
- Profitability and revenue generation
- Business Development
- Inventory management
- Recruitment

Languages

English	<div><div></div><div></div><div></div><div></div><div></div></div> <div>Upper intermediate</div>
Malayalam	<div><div></div><div></div><div></div><div></div><div></div></div> <div>Advanced</div>
Tamil	<div><div></div><div></div><div></div><div></div><div></div></div> <div>Intermediate</div>