

# Curriculum Vitae

## SYEDSABIRHUSSAIN.D

Date of Birth: 28<sup>th</sup>, Mar.1981  
Nationality: Indian  
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Visa: Visit visa



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### PROFILE

Over 18 years of experience 16 years international experience demonstrating consistent track record of, results. Equally strong qualifications in all Areas of sporting goods and apparel showroom operations:

#### Educational Qualification

- Bachelor of Commerce (B Com) University of Madras. 2002
- Possess good Computer working skill in MS- Office & Word applications.

#### Professional Experience,

- ✚ Having almost 5years of career reflecting experience in **floor supervisor**. Worked for leading companies Reebok,Nike.Lee.And Electronic and Watches of a Merchandiser very efficiently, goldfish trading Chennai (India) Jun 2005 to Jan 2007.
- ✚ As working the above said employments availed professional opportunity to work as a merchandise and category planner for Electronic and Watches and Having knowledge of high profile brands Nike,Adidas,Reebok, Fitness equipment to a very efficiently, working as a **Category planner** (Sun and Sand Sports LLC) Feb 2007-To Mar 2013.
- ✚ As working the above said employments availed professional opportunity to work as a inventory Controller officer for food and beverage and Electronics and Having knowledge of high profile brands a very efficiently, working as a **inventory Controller officer (Qatar Airways Duty free WHSmith)** Mar 2013-to October 2023

### Responsibilities

- Assist the management team with historical data for the pricing strategy of the tender
- Complete diary logs into inventory.
- Maintain updated and accurate records of inventory, including transfers.
- Review documentation and monitor product codes to search for discrepancies; troubleshoot quantity discrepancies between stock and records.
- Prepare, generate, and file financial inventory reports; review reports monthly with management
- Oversee inventory and supply chain management according to company guideline
- Stock receiving and dispatching. Follow quality service standards and comply with procedure, rules and regulations.
- All stores checking Expiry and damages par units (Airside and landside).
- Warehouse and Completes deliveries by driving truck or van to and from vendors.

- Custom and policy document approval process. (Delivery and Return).
- Keep a clean and safe working environment and optimize space utilization

### **Job Profile**

- ✓ Conduct effective covers briefing to the sales team to share information, train build enthusiasm &
- ✓ team spirit so as to have them fully involved with the business.
- ✓ Responsible for managing the smooth running in the reputed showroom.
- ✓ Supervised and monitored junior administrative staff.
- ✓ Preparations of analytical reports.
- ✓ Handling the telephone calls and friendly relation with the client's staff and giving them proper
- ✓ location.
- ✓ Responsibilities and duties day - to – day showroom routine work.
- ✓ Executed company-wide policies and procedures to ensure compliance of state rules and regulations.
- ✓ Led a staff of 60, maintaining a crew with the highest morale, with functions in sales, Merchandising logistics, inventory

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### **Strength & Skills**

- Hard Working, Enthusiastic and optimistic.
- Good interpersonal skills and sociability.
- Ambitious and Pro-active.
- Self-motivated and capable of motivating others.

### **LANGUAGES KNOWN:**

- English (Write & Speak)
- Malayalam (Speak)
- Hindi (Speak)
- Tamil (Write & Speak)
- Urdu (Speak)
- Arabic (Working Knowledge)

I believe that a Curriculum Vita is a limited form of determining a person's capabilities. I would be more than obliged to see you for an interview at your convenience for the future discussion. If given a chance, I shall discharge my duties with sincerity and full responsibility and in the expectation of the management.

Thanking you,

Yours faithfully  
SYED SABIR HUSSAIN

